

LIBRARY & E-RESOURCES

The NIM Library is established in 1994. The Library is connected with LAN, the library has privilege of using Internet line.

NIM Library plays a vital role in acquisition, Organization and dissemination of Knowledge. Library has an exceptional collection of over 12957 volumes of text books, reference books, general books, Journals and magazines, CD-ROMs, online resources and other reading material. The Library has good Infrastructure with well equipped sitting arrangement for student. Books are classified according to the Dewey Decimal Classification Scheme. Its operations are computerized using “elibrary manager” Software.

Library subscribes **DELNET** Database.

LIBRARY COLLECTION

The library has an enormous and rich collection of books, Journal, E-journal/Database. It maintains separate collection of reference books , the details of total collection of the library is as follows:

Total number of Books	12957
Titles of the Books	6089
Periodicals :-	
International Periodicals	12
National Periodicals	12
Magazine	3
CD /DVD	837
Handbook	60
Encyclopedia	39
Dictionaries	20

Total number of Books

12957

Newspaper

05

E-RESOURCES

SUBSCRIBED ERESOURCES

DATABASE : **DELNET**
(Developing Library Network)

OPEN ACCESS ERESOURCES

NATIONAL DIGITAL LIBRARY INDIA:

NDL is a pilot project to develop a framework of virtual repository of learning resources with a single-window search facility. It includes Educational materials ranging from primary to post-graduate level
<https://ndl.iitkgp.ac.in>

SEARCH ENGINE

Google Scholar : Provides a search of scholarly literature
<https://scholar.google.co.in/>

Free e Books

Project Gutenberg : offers over 57,000 free eBooks: choose among free e books, free kindle books, download them or read them online.
<https://www.gutenberg.org/>

World Cat OCLC :

<https://oaister.worldcat.org/>

SUBSCRIBED ERESOURCES

Shodhganga :

digital repository of Indian Electronic Theses and Dissertations set-up by the INFLIBNET Centre. Shodhganga provides a platform for research scholars to deposit their Ph.D. theses and make it available to the entire scholarly community in open access.
<http://shodhganga.inflibnet.ac.in>

SWAYAM : is a programme initiated by Government of India initiative to provide "best teaching learning resources to all" online. SWAYAM uses indigenously developed IT platform, facilitating hosting of all courses, taught in classrooms from Class 9 till post-graduation to be accessed by anyone, anywhere at any time.
<http://swayam.gov.in>

<http://www.ebooksgo.org>

<http://www.free-books.org>

<http://www.free-ebooks.net>

<https://www.freebooks.com>

National Program on Technology Enhanced Learning

NPTEL: Provides E-learning through online web and video courses in Engineering, Science and Humanities streams.

General Knowledge Today

: India's Daily Magazine of GK and Current Affairs , General Awareness, Current Affairs
<https://www.gktoday.in>

Public Library of India :

This collection is maintained by Public Resource and contains resources pertaining to India.

<http://archive.org/details/digitallibraryindia>

LIST OF JOURNAL :

NATIONAL JOURNALS : 12
Title
AMC Indian Journal of Entrepreneurship
Arthashastra: Indian Journal of Economic & Research
Indian Journal of Finance
Indian Journal of Marketing
Indian Journal of Research in Capital Markets
Prabandhan: Indian Journal of Management
IUP journal of Accounting Research and audit practice

Iup Journal of Case folio
IUP journal of Marketing Management
Pournal of Organisational Behavior
SCMS Journal of Indian Management
AIM's Journal of management
INTERNATIONAL JOURNALS : 12
Asian Journal of Management
International Journal of Review and Research in Social Sciences
Economic and Business
Economics and Business Review
Global Journal of Finance and Management
International journal in management & social science
International Journal of Advanced research in management and social science
International Journal of Marketing and management research
International journal of research in finance and marketing
Journal of Business and Economics and management
Journal of International Studies
SA Journal of Human Resource Management

MAGAZINE:

- Outlook Money
- The Week
- Reader's Digest

LIBRARY SERVICES:

- Current Awareness Service
- Internet Facility
- Email Services
- Printing On Request

- Multimedia Access Services
- Selective Dissemination of Information/SDI
- Library activities
- Set of Syllabus & Question Paper
- Assistance in searching Database/Information
- Reference Service
- Newspaper Clipping
- Bibliographic Compilation
- User Orientation / Information Literacy
- Language Improvement Lab
- Book Bank facility available in library
- Reading Facility
- Book lending
- Reprography/Xerox
- Extended reading room availability
- Internet Searching and printing
- Reference Services

LIBRARY RULES :

Circulation Issue System:

Books are issued on presentation of the library card. Students are instructed to check the books while borrowing and they will be responsible for any type of damage or mutilation noticed at the time of return.

Validity of Cards:

Validity of Institutional Membership is from 1st July to 30th June (Academic Year).

Loss of Card:

Member will have to pay Rs.50/- for getting duplicate borrower card. Loss of borrower card should be reported to the librarian in writing.

Overdue Charges:

Two books will be issued to the students for 7 days only. The fine will be charged @ Re.5 per day per book from the due date till the book is returned to library.

Book Lost:

If the books are lost, then the borrower shall replace the books of the same edition or latest edition or pay double cost of the book after consulting the librarian.

Care of Library Books:

Students are required to handle the books/ Journal very carefully; marking with pencil; writing or highlighting, tearing the pages or mutilating the same in any other way will be viewed very seriously. In such case user shall be held responsible unless these are brought to the notice of the library staff at the time of issuing of book.

Reference section:

This section includes Encyclopedia, Dictionaries, Hand books, and reference books etc. which are only available for reference. User can make use of these resources.

Journal Section:

In these section journals, general magazines and News letter are available. They are arranged alphabetically. The latest issues are displayed on display rack.

Working Hours of the Library:

- Monday to Saturday 8 am to 5 pm. (Reading hour : 8 a.m. to 9 p.m.)
- Sunday Open : 10 am. to 4 pm

MEMBERSHIP

Application form for Membership (For Teaching Staff, Supportive Staffs, Alumni & General)

Necessary documents for Membership

1. Appointment letter
2. 2 Photographs
3. ID Proof

Application form for Membership (For Institute Students)

Necessary documents for Membership

1. Fees Receipt of Current Year
 2. 2 Photographs
 3. Library Deposit in case of member outside Navjeevan Education Society
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LIBRARY STAFF

Name of Staff	Position	Qualification	Contact No.	E-mail ID
Mrs. Mehetre Hemangi S.	Librarian	BA., LLB., MLib.& Inf. Sci., SET.	8637722457	hsmehetre02@gmail.com

FEEDBACK :

All library users, students can also put their feedback regarding library services, on following mail. Id:

navjeevan.library@gmail.com