

A meeting of IQAC was conducted & Minutes of the meeting of 2021-22 held on 1<sup>st</sup> October 2021 as follows -

Day & Date : Friday, 1<sup>st</sup> October 2021

Venue : IQAC Hall, NIM Nashik

Mode : Offline

following members were present in this offline meeting

- 1) Dr. Suvama R. Shinde
- 2) Mr. Vijay Kale
- 3) Dr. Shilpa Wagh
- 4) Mr. Santosh Mandalecha
- 5) Asst. Prof. Amol Masathe
- 6) Dr. Nutan Pawar
- 7) Ass. Prof. Yaten Nandanwar
- 8) Ms. Hemangi Mehetre
- 9) Mr. Mangesh Yadav
- 10) Mr. Mandar Kulkarni
- 11) Ms. Hassan Sayyed
- 12) Ms. Arti Shinde
- 13) Ms. Mayuri Raneja

*(Signatures of members)*

Shinde  
Kale  
Wagh  
Mandalecha  
Masathe  
Pawar  
Nandanwar  
Mehetre  
Yadav  
Kulkarni  
Sayyed  
Shinde  
Raneja

IQAC coordinator welcomed everyone & briefed the committee members about agenda of the meeting.

Agenda 1 :- To read & review the minutes of previous meeting  
 Resolution :- The IQAC coordinator read & reviewed minutes of the earlier meetings & the minutes are approved

Agenda 2 :- Review of Academic result & action plan for improvement.



Resolution :- Taking into view the experience of pandemic situations in the previous academic year, all faculties were encouraged to prepare video lectures & online teaching material. It is discussed to further enhance the quality of material.

Agenda 3 :- To review & discuss academic plan for AY 2021-2022

Resolution :- Prof. Yashen Nandanwar was given the charge to prepare academic calendar for AY 2021-2022. It was further decided to commence the lecture of MBA-II on 8<sup>th</sup> October 2022. & faculties are asked to prepare course file, teaching plan & subject allocation sheet will be finalized this week end.

Agenda 4 :- To discuss & plan for MBA admission intake capacity from 60 to 120.

Resolution :- It was discussed that all teaching & non teaching faculty should start preparing for the proposal to AJCTE, DTE & SPPD for increase in intake from 60 to 120 as per AJCTE guidelines.

Agenda 5 :- To review MBA 1<sup>st</sup> year admission related discussion.

Resolution :- MBA 1<sup>st</sup> year admission related challenges & updates were discussed.

Agenda 6 :- To discuss & review AQAR progress for AY 2019-20

Resolution :- NAAC AQAR 2019-20 has to be submitted as per updated submission. Notice from NAAC, Bangalore. All teaching & non teaching faculty discussed about relevant & respective points to ensure the



AGAR 2019-20 submissions before 31<sup>st</sup> Dec 2021 end.

Agenda 7 :- To review & discuss about research development.

Resolution :- It was decided students SIP workshop to be conducted on 9<sup>th</sup> October 2021. Prof. Yashen Nandanwar was allotted the task of preparing list of guide & students as per specialization. Faculties were encouraged to participate in seminar, conferences & publish paper in Scopus & UGC care listed journal.

Agenda 8 :- To review & discuss about Mentor-Mentee

Resolution :- Mentor-Mentee related issues were discussed.

Agenda 9 :- To review & discuss about curricular, extra curricular Supportive & administrative activities.

Resolution :- Last year activities were summarized & it was discussed to give focus more on offline guest lectures & management games.

Agenda 10 :- Any other matter as per permission of chairman.

Resolution :- It was discussed that over all activities of the institute should be more offline without compromising covid protocols. For certificate courses various session on the course should be conducted during the entire semester.

Prof. Anil Masathe, IQAC Coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting is unanimously proposed in the month of December 2021.

## Action Taken Report

Plan of action	Action taken/outcomes
Teaching learning	Faculties started sharing video lectures & online study materials with students.
Academic calendar	Academic calendar was prepared for AY 2021-22.
Increase in intake from 60 to 120	As per AICTE guidelines & requirements, staff was allotted to staff.
MBA admission	Strategy was finalized which includes providing awareness of CET, time to time providing information about scheduled of CET, conducting session to crack CET.
AQAR 2019-20	AQAR criteria wise was finalized
Guest lectures	Considering covid protocols, Guest lectures on various topic was organized online.



A meeting of IGAC was conducted & Minutes of the meeting of 2021-22 held on 18<sup>th</sup> December 2021 as follows.

Day & Date :- Friday, 18<sup>th</sup> December 2021

Venue :- IGAC Hall, NIM, Nashik

Mode :- offline

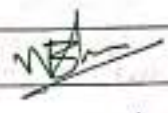
following members were present in this meeting.

1) Dr. Suvarna Shirde



2) Mr. Vijay Kale

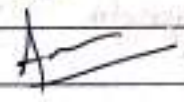
3) Mr. Bhiwa Wagh



4) Mr. Santosh Mandlecha



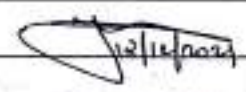
5) Asst. Prof. Arsal Marathe



6) Dr. Nutan Pawar



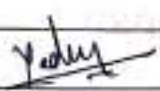
7) Asst. Prof. Taten Nandanwar



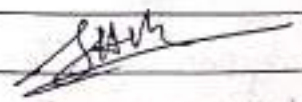
8) Mrs. Hemangi Mehetre



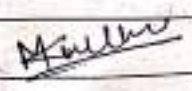
9) Mr. Mangesh Tadav



10) Mr. Hassan Sayyed



11) Mr. Mandar Kulkarni



12) Ms. Anil Shinde

Ushirika  
Mahajan

19) Ms. Mayuri Ranjia.

IQAC coordinator welcomed everyone & briefed the committee members about agenda of the meeting.

Agenda 1 :- To read & review the minutes of previous meeting.  
Resolution :- The IQAC coordinator read & reviewed minutes of the earlier meetings & the minutes were approved.

Agenda 2 :- To review & discuss the commencement of MBA 1 year (1<sup>st</sup> sem)

Resolution :- It was decided to commence the lecture of MBA 1 on 27<sup>th</sup> Dec 2021.

Agenda 3 :- To discuss regarding conduct of Induction programme for MBA 1 year.

Resolution :- It was decided that Prof. Anil Marathe will coordinate Induction programme. Date of Induction programme was finalized on 20<sup>th</sup> December 2021.

Agenda 4 :- To review & discuss about the proposal to AICTE, DTE & SPPU for increase in intake.

Resolution :- Resources & infrastructure requirement as per AICTE norms for increase in intake were discussed.

Agenda 5 :- To review & discuss committee for the AY 2021-22.

Resolution :- It was decided the list of committee to be revised & few of committee to be merged for smooth functioning. It was decided Dr. Nutan Pawar will submit final committee list.



Agenda 6 :- To review & discuss exam related matters

Resolution :- There is an uncertainty of conducting examination offline for MBA students. In this regard, the members discussed about possible outcomes & chief exam officer needs to discuss with SPPU exam department at the earliest. All faculty are urged to start CCE evaluation during the semester.

Meeting

Agenda 7 :- To discuss matters related to Industrial visit.

Resolution :- It was discussed to conduct Industrial visit in the month of February 2022. Its responsibility was handed over to Prof. Yashwanth Nandanwar. He was asked to collect quotation & finalize the over all visit.

Agenda 8 :- To discuss regarding conduct of cultural & sports week.

Resolution :- It was finalized that the cultural & sports activities to be conducted from 10<sup>th</sup> Feb to 12<sup>th</sup> Feb 2022. Dr. Nutan Pawar was asked to coordinate the event.

Agenda 9 :- To review Industry Institute Interaction & Student's Placement

Resolution :- Several activities such as Industry Institute interaction, personal interview & group discussion practice sessions, sessions for higher studies were planned in AY 2019-20. However, due to Covid-19 pandemic, several activities could not be completed. It was discussed to work out alternate strategies to conduct these activities in next academic year.



Agenda 10 :- Any other matter as per permission of chairman.  
Resolution :- It was discussed that special timetable to be prepared for slow learners once CCE & syllabus is over.

Prof. Anel Marathe, JAC coordinator, proposed the vote of thanks to all JAC members. The next JAC meeting is unanimously proposed in the month of May 2022.

Plan of Action  
MBA Induction

Action taken / outcomes

Induction programme was conducted on 20<sup>th</sup> & 21<sup>st</sup> & 22<sup>nd</sup> December 2021.

Increase in intake from 60 to 120.

As per AICTE guidelines & requirement data was compiled.

Various committee formation for AY 2021-2022

Committee was finalized which includes students & faculty

Industrial visit

Students visited Malvan for industrial visit from 26<sup>th</sup> Feb to 28<sup>th</sup> Feb 2022.

AQAR 2019-20

AQAR criteria was finalized

Cultural Fest & sports week

Cultural & sports was organized from 9<sup>th</sup> Feb to 14<sup>th</sup> Feb 2022.

Industry Institute interaction & student's placement

Various activities like soft skill development, guest lectures, case study, leadership skills, FDP, BSE, workshop, business plan was conducted.

MBA Admission

Review was taken by Director regarding awareness of CET of the students.



A meeting of IQAC was conducted & Minutes of meeting of 2021-22 held on 5<sup>th</sup> May 2022 as follows:-

Day & Date : Friday, 5<sup>th</sup> May 2022

Venue :- IQAC Hall, NIM Nasik.

Mode :- Offline

Following members were present in this offline meeting

1) Dr. Advarna Shinde

Dr. Advarna Shinde

2) Mr. Vijay Kale

Mr. Vijay Kale

3) Dr. Bhiswa Wagh

Dr. Bhiswa Wagh

4) Mr. Santosh Mandlecha

Mr. Santosh Mandlecha

5) Asst. Prof. Anol Marathe

Asst. Prof. Anol Marathe

6) Dr. Nutan Pawar

Dr. Nutan Pawar

7) Asst. Prof. Yash Nandanwar

Asst. Prof. Yash Nandanwar

8) Mrs. Hemangi Mehetre

Mrs. Hemangi Mehetre

9) Mr. Jitendra Aher

Mr. Jitendra Aher

10) Mr. Mandar Kulkarni

Mr. Mandar Kulkarni

11) Mr. Hassan Sayyed

Mr. Hassan Sayyed

12) Ms. Arti Shinde

Ms. Arti Shinde

13) Ms. Mayuri Raneja

Ms. Mayuri Raneja



IQAC coordinator welcomed everyone & briefed the committee members about agenda of the meeting

Agenda 1: To read & review the minutes of previous meeting  
Resolution: The IQAC coordinator read & reviewed of the earlier meetings & the minutes were approved.

Agenda 2 :- To review & discuss the commencement of MBA I & II year (II sem / IV sem)

Resolution :- It was decided to commence the lecture of MBA I & II year (II sem / IV sem) on 9<sup>th</sup> May 2022.

Agenda 3 :- To review & discuss strategies for slow & fast learner.

Resolution :- It was decided that all faculties will build the strategies on slow & fast learner. Faculties are directed to short list slow learners & fast learners.

Agenda 4 :- To review & discuss matters related to AQAR 2020-21 & its overall analysis & identifying areas for improvement.

Resolution :- ~~At~~ through discussion made on the suggestions & recommendations given by IQAC committee members for overall development of the institution. It was decided to submit final AQAR 2020-21 before 31<sup>st</sup> July 2022.

Agenda 5 :- To discuss admission related strategies for AY 2022-23

Resolution :- Prof. Yashwanth Nandwar, Admission coordinator shared strategies for MBA I admission for AY 2022-23



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Agenda 6 :- To review & discuss infrastructure renovation  
Resolution :- It was discussed to identify areas to be renovated in the campus for smooth functioning of institute.

Agenda 7 :- To review & discuss feedback analysis of various stakeholders.

Resolution :- Dr. Rita Chaudhari presented the feedback analysis of various stakeholders on syllabus in the meeting. It was discussed in the meeting to take necessary steps for smooth delivery of syllabus.

Agenda 8 :- To review & discuss about the proposal of intake in capacity to AICTE.

Resolution :- Dr. Swarna Shinde i/c Director took the review & checked the status of document submission on AICTE portal.

Agenda 9 :- To review & discuss about alumni cell

Resolution :- It was discussed to strengthen Alumni cell.

Agenda 10 :- Any other matter as per permission of chairman.

Resolution :- It was discussed that student's placement should be on top priority.

Prof. Anil Marathe, IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting is unanimously proposed in the month of May 2021.



Plan of Action	Action taken / outcomes
Commencement of MBA I & IV semester lecture	Timetable & subject allocation was finalized.
Strategies for fast & slow learners.	For remedial lectures, time-table will be prepared before the final exam for slow learners & faculties will revise the units. Out of fast learners 2 students completed AICTE 6 days UHV workshop & was awarded certificate for same. 3 students completed finance course on Swayam portal which was conducted by IIM-B.

## AQAR

Considering challenges faced due to Covid final AQAR draft was getting delayed but it was successfully uploaded on NAAC Portal.

**Infrastructure renovation** It was finalized that staff room, administrative office & Seminar hall to be renovated.

**Feedback analysis of syllabus of various stakeholders** List of suggestion was prepared & further action was taken for improvement.

**Proposal for increase in intake** All documents & proof was uploaded on AICTE portal. Received approval for increase in intake from AICTE. Process has begun for submission of approval to DTE & SPPU.