CODE OF ETHICS: PLAGIARISM

Navjeevan Institute of Management (NIM) was established in 1994. Since then, NIM has been involved in continuous up gradation of skills and its overall infrastructure.

ANTI-PLAGIARISM POLICY

For NIM, Ethics and honesty are the two most important components of the academic activities, be it teaching or research. Teaching & research both are novel professions based on extremely high moral values. One should not claim for the others' works. Such acts will affect healthy academic environment in the institute which will also harm the reputation of the institute as well as the individual.

Plagiarism

Plagiarism means stealing ideas and words of others as one's own without crediting the source. Plagiarism involves copying of phrases, clauses, sentences, paragraphs or longer extracts from the published or unpublished work that exceeds the boundaries of the legitimate cooperation without acknowledgement of the source.

Types of Plagiarism

Plagiarism could be of two types:
a) Negligent OR unintentional plagiarism: It means innocently or carelessly presenting another person's work as one's own without acknowledging the Source.
b) Dishonest OR intentional plagiarism: It means knowingly and deliberately presenting another person's work as one's own work without acknowledging the Source.

Avoiding Plagiarism

Plagiarism could be avoided by paraphrasing, citing, quoting and referencing the original work. There are five basic rules regarding the use of information in professional and in academic writing:
1. If you use the language of your source, you must quote it exactly, enclose it in quotation marks, and cite the source.
2. If you use ideas or information that is not common knowledge, you must cite the source.
3. If you didn't invent it, cite the source.
4. Unless your professor explicitly tells you to paraphrase, don't paraphrase.
5. When in doubt, cite the source. Doing so can only enhance your readers sense of your honesty.

Mechanism to detect plagiarism:

It is the prime responsibility of an institute to distinguish between original and plagiarized work. In order to detect the plagiarism well known types of software can be used.

Savitribai Phule University has adopted anti-plagiarism policy to detect instances of plagiarism and thereby preventing students from publishing, presenting and copying others' work. The University uses Turn-It-In software to detect plagiarism.

NIM outsources its work to check plagiarism in the work proposed to third party called '**Success Publications**'.

Success Publications is well known publishing house in the publications industry which works as a subsidiary company of Sharp Publications Pvt. Ltd. It was establish in the year 2005 in the form of business extension of sharp group to take a step in the field of publishing text books and reference books of the various educational courses other than notes. And this is the day when Success Publications is name itself is sufficient to understand its popularity amongst students aspiring for higher education.

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Procedure for handling alleged Plagiarism

1. Depending on the anti-plagiarism report Internal Quality Assurance Cell (IQAC) will establish whether there is plagiarism or not and if it is then what is the level.
2. IQAC of NIM report to student & faculty/researcher regarding alleged plagiarism. IQAC inform allegation in detail and give them sufficient time to respond or explain.
3. Counseling of the students and researcher is carried out to make them aware about plagiarism and its seriousness.
4. Revision or resubmission after proper rectification is recommended by IQAC for final printing.
5. In severe cases of alleged plagiarism, IQAC will take decision and impose penalty also.

Thanks & regards,

DIRECTOR

Navjeevan Institute of Management