



IQAC, NIM, Nashik

Minutes of the Meeting of 2018-19 held on 1st January 2019

Date: 01/01/2019

Time: 11.00 a.m – 12.30 p.m

Venue: NIM, Nashik

Agenda of the Meeting

1. To review and finalize minutes of the last IQAC Meeting on 15th May '18
2. Reformation of the IQAC composition
3. To take review of NAAC peer team visit scheduled
4. To discuss the arrangements related to NAAC peer team visit
5. Discussion on National Service Scheme (NSS) to be implemented in Institute

Members Present:

1. Dr. Suvarna Shinde ,Chairperson
2. Hon. Mr. Vijay Kale, Management Representative
3. Mr. Shrirang Sarda, Community Representative
4. Dr. Bhiwa Wagh, External Expert
5. Dr. A. P. Patil, External Expert
6. Mr. Dhananjay Bele, Industrial Expert
7. Mr. Santosh Mandlecha, Industrial Expert

8. Prof. Amol Marathe, IQAC Coordinator
9. Pof.Yateen Nandanwar, Member
10. Ms. Hema Mandlik, Member
11. Mr. Mangesh Yadav, Member
12. Mr. Jitendra Aher, Member
- 13.Mr. Mandar Kulkarni, Alumnus
14. Mr. Hassan Sayyed, Alumnus
15. Mr. Ketaki Aaradhi, Student representative
16. Mr. Jayant Mungse, Student representative

IQAC members, after discussion, made the following resolutions

Agenda Item 1: Review of the Earlier IQAC Meeting.

Resolution: IQAC coordinator welcomed and briefed the committee members on the agenda. The IQAC coordinator read and reviewed minutes of the earlier meetings and the minutes were approved.

Agenda Item 2: Reformation of the IQAC composition

Resolution: Dr. Suyarna Shinde suggested changes in the IQAC Committee and after reviewing the names new committee has been formed.

Agenda Item 3: To take review of NAAC peer team visit.

Resolution: The review of NAAC peer team visit was taken. IQAC coordinator informed the members about the dates of visit by NAAC peer team. The dates of

visit will be 30th and 31st January 2019. It was also decided to inform the dates of visit to all stakeholders of the institute.

Agenda Item 4: To discuss the arrangements related to NAAC peer team visit

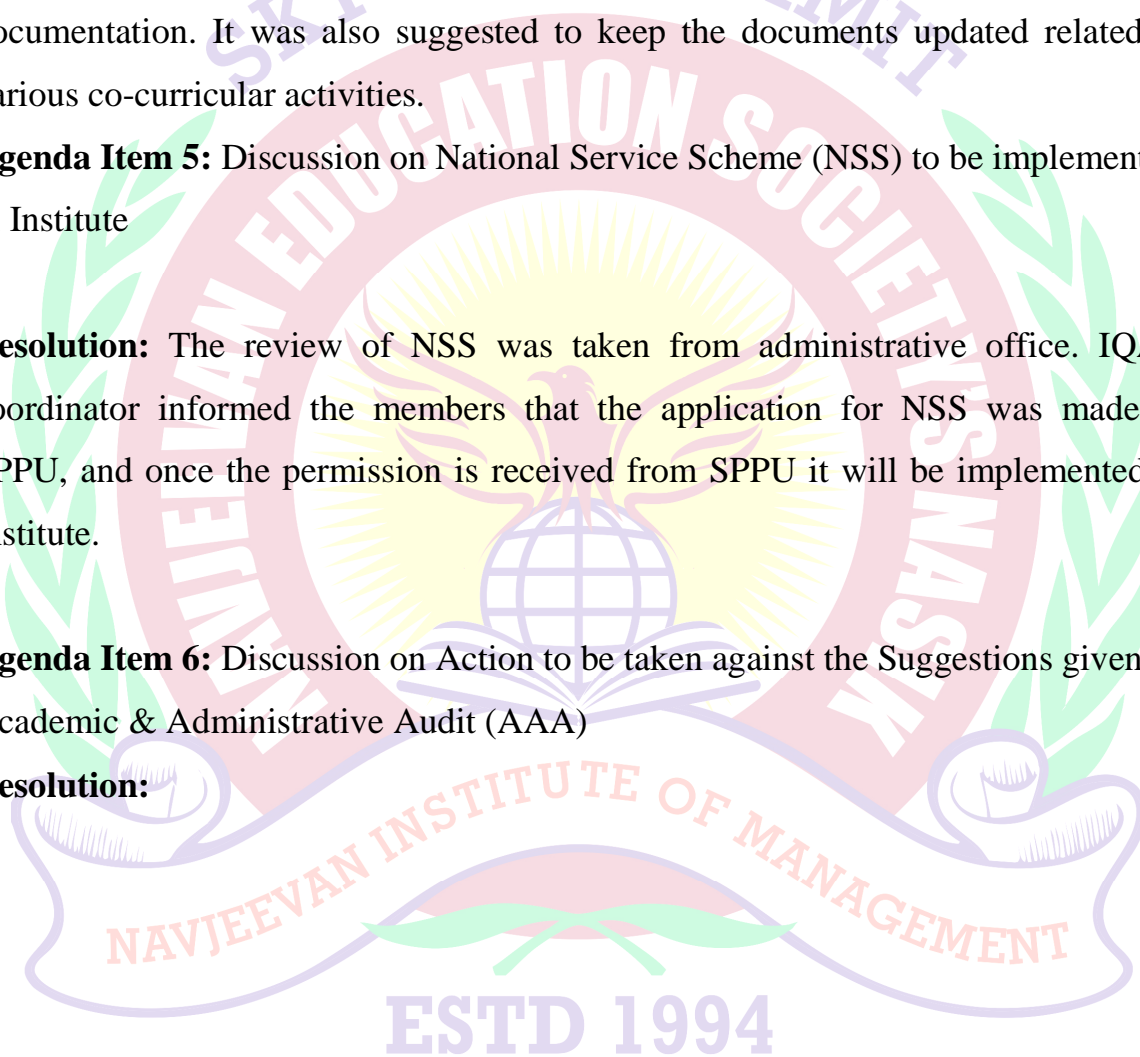
Resolution: The review of arrangements related to NAAC peer team visit was taken. All staff was informed to complete the tasks of NAAC related documentation. It was also suggested to keep the documents updated related to various co-curricular activities.

Agenda Item 5: Discussion on National Service Scheme (NSS) to be implemented in Institute

Resolution: The review of NSS was taken from administrative office. IQAC coordinator informed the members that the application for NSS was made to SPPU, and once the permission is received from SPPU it will be implemented in Institute.

Agenda Item 6: Discussion on Action to be taken against the Suggestions given in Academic & Administrative Audit (AAA)

Resolution:



Sr. No.	Suggestions given in Academic & Administrative Audit (AAA)	Action Taken
1	Navjeevan Institute of Management should get NAAC Re-Accreditation done at the earliest.	Discussed in IQAC Meeting. Work in progress
2	Classrooms should be equipped with more ICT facilities like Smart Boards, LCDs, internet, etc	Discussed in IQAC Meeting in Jan'19. Work in progress
3	Entire campus should be brought under CCTV Surveillance to improve the safety measures of all the students and staff members of Navjeevan Institute of Management.	Discussed in IQAC Meeting in Jan'19. Work in progress
4	Roster of teaching and non-teaching staff should be updated and monitored regularly.	Discussed in IQAC Meeting in Jan'19. Regular follow-up is being taken.
5	NIM should focus to get approval as a Ph. D. Research Center under the faculty of Management, S. P. Pune University.	Discussed in IQAC Meeting in Jan'19. Included in Strategic Planning.
6	More MOUs with new industry and other / Foreign Institutes should be signed for collaboration on Faculty and Students' development.	Discussed in IQAC Meeting in Jan'19. Work in progress
7	More participation in Research Projects, competitions, tournaments, etc. by other Institutes of both students and Faculty must be encouraged.	Discussed in IQAC Meeting in Jan'19. Work in progress
8	Green Initiatives like installation of solar power panels, proper waste management, rain water harvesting, paper-less office, etc. should be taken.	Discussed in IQAC Meeting in Jan'19. Included in Strategic Planning.
9	Navjeevan Institute of Management should prioritize on setting-up formal Entrepreneurship Development Centre.	Discussed in IQAC Meeting in Jan'19. Working in collaboration with INCUBATION CENTER

The vote of thanks was proposed by the IQAC coordinator at the end of the meeting.

IQAC, NIM, Nashik
Minutes of the Meeting of 2018-19 held on 19th January 2019

Date: 19/01/2019

Time: 1.00 p.m – 2.30 p.m

Venue: NIM, Nashik

Agenda of the Meeting

6. To review and finalize minutes of the last IQAC Meeting
7. To provide gratuity to employees who have completed their services more than 5 years
8. To take review of NAAC peer team visit scheduled

Members Present:

- 17.Dr. Suvarna Shinde ,Chairperson
- 18.Hon. Mr. Vijay Kale, Management Representative
- 19.Mr. Shrirang Sarda, Community Representative
- 20.Dr. Raosaheb Shinde, External Expert
- 21.Dr. Bhiwa Wagh, External Expert
- 22.Mr. Dhananjay Bele, Industrial Expert
- 23.Mr. Santosh Mandlecha, Industrial Expert
- 24.Prof. Amol Marathe, IQAC Coordinator
- 25.Pof.Yateen Nandanwar, Member
26. Ms. Hema Mandlik, Member
27. Mr. Mangesh Yadav, Member
28. Mr. Jitendra Aher, Member
- 29.Mr. Mandar Kulkarni, Alumnus
30. Mr. Hassan Sayyed, Alumnus
31. Mr. Ketaki Aaradhi, Student representative
32. Mr. Jayant Mungse, Student representative

IQAC members, after discussion, made the following resolutions

Agenda Item 1: Review of the Earlier IQAC Meeting.

Resolution: IQAC coordinator welcomed and briefed the committee members on the agenda. The IQAC coordinator read and reviewed minutes of the earlier meetings and the minutes were approved.

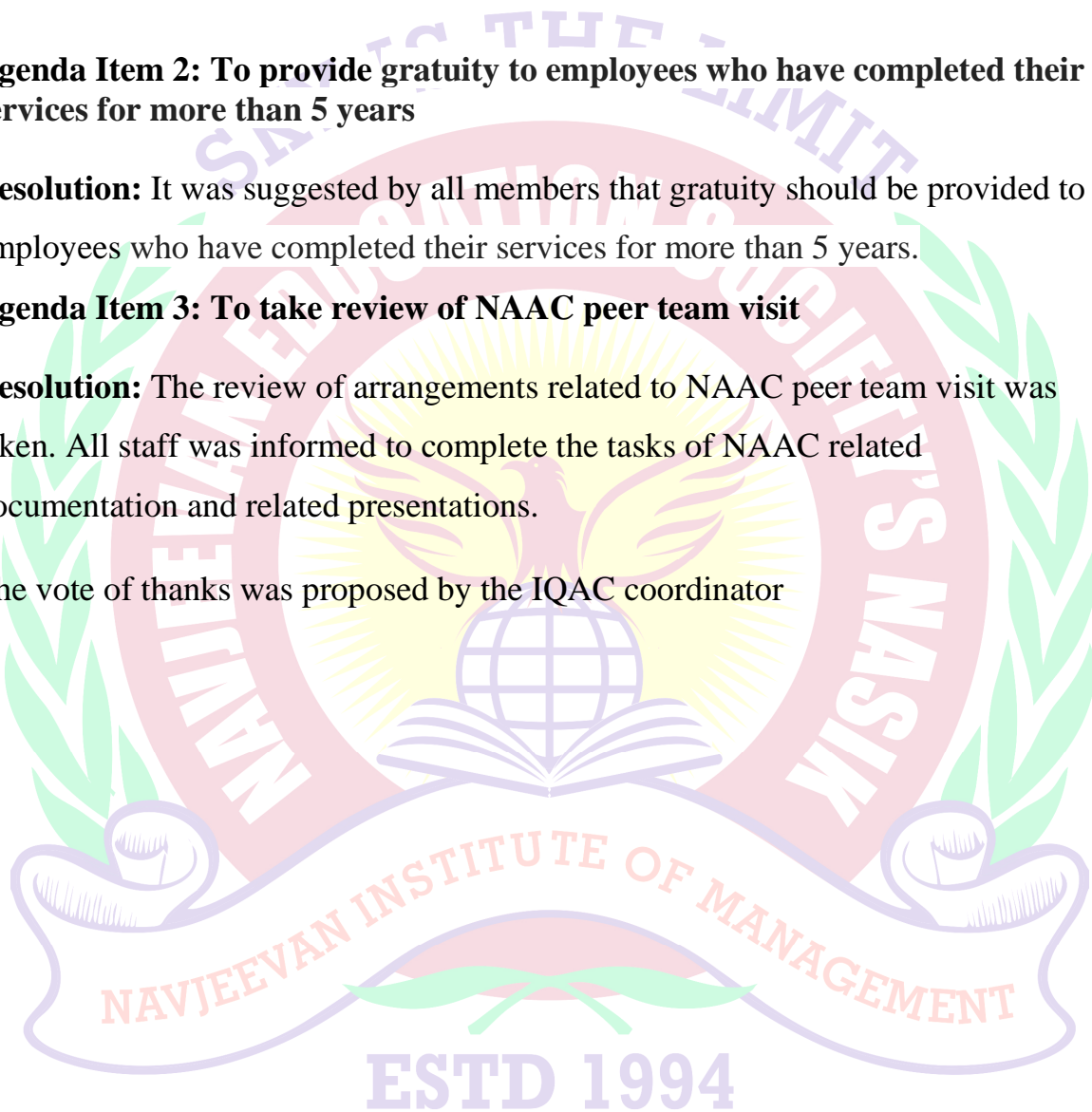
Agenda Item 2: To provide gratuity to employees who have completed their services for more than 5 years

Resolution: It was suggested by all members that gratuity should be provided to employees who have completed their services for more than 5 years.

Agenda Item 3: To take review of NAAC peer team visit

Resolution: The review of arrangements related to NAAC peer team visit was taken. All staff was informed to complete the tasks of NAAC related documentation and related presentations.

The vote of thanks was proposed by the IQAC coordinator



IQAC, NIM, Nashik
Minutes of the Meeting of held on 2nd July 2018

Date: 02/07/2018

Time: 11.00 a.m – 12.30 p.m

Venue: NIM, Nashik

Agenda of the Meeting

9. To review and finalize minutes of the last IQAC Meeting
10. To take review of University Exam results of last semester
11. To plan the academic activities of current academic year
12. Discussion on collaboration to be done with Industry for Consultancy Services
13. Discussion on providing Medical Facility for Students & Staff
14. Any other relevant issues/topics

Members Present:

1. Dr. Preeti Kulkarni, Chairperson
2. Hon. Mr. Vijay Kale, Management Representative
3. Mr. Shrirang Sarda, Community Representative
4. Dr. Raosaheb Shinde, External Expert
5. Dr. Bhiwa Wagh, External Expert
6. Mr. Dhananjay Bele, Industrial Expert
7. Mr. Santosh Mandlech, Industrial Expert
8. Dr. Suvarna Shinde, IQAC Coordinator
9. Prof. Amol Marathe, Member
10. Mr. Yateen Nandanwar, Member
11. Ms. Hema Mandlik, Member
12. Mr. Mangesh Yadav, Member

13. Mr. Jitendra Aher, Member
14. Mr. Mandar Kulkarni, Alumnus
15. Mr. Hassan Sayyed, Alumnus
16. Ms. Ketaki Aaradhi, Student representative
17. Mr. Jayant Mungse, Student representative

IQAC members, after discussion, made the following resolutions

Agenda Item 1: Review of the Earlier IQAC Meeting.

Resolution: IQAC coordinator welcomed and briefed the committee members on the agenda. The IQAC coordinator read and reviewed minutes of the earlier meetings and the minutes were approved.

Agenda Item 2: To take review of University Exam results of last semester

Resolution: The review of result analysis submitted was taken up by the members of IQAC. It was suggested by IQAC coordinator that students who scored less in different subjects should be counseled by concerned faculty and remedial classes should be conducted.

Agenda Item 3: To plan the academic activities of current academic year

Resolution: The faculties were suggested to plan for curricular and co-curricular activities and also to submit proposals for workshops, seminars and conferences.

Proposed by: Dr. Preeti Kulkarni

Supported by: All Members

Agenda Item 4: Discussion on collaboration to be done with Industry for Consultancy Services

Resolution: The IQAC suggested to establish MoUs with Industry for the Consultancy Services to be provided by Faculty of NIM.

Proposed by: Dr. Preeti Kulkarni

Supported by: All Members

Agenda Item 5: Discussion on providing Medical Facility for Students & Staff

Resolution: It was suggested by all members that, in case of emergency there should be Doctor available in the Institute. It was suggested that Dr.Mutha should be contacted for the same. All members agreed to this suggestion.

Agenda Item 6: Any other relevant issues/topics

It was suggested by IQAC Coordinator that faculties should use ICT for effective teaching.

Free online courses should be used.

The vote of thanks was proposed by the IQAC coordinator

