



Navjeevan Education Society's

NAVJEEVAN INSTITUTE OF MANAGEMENT

Shivshakti Chowk, CIDCO - 04, Nashik - 422 008.

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Submission of Annual Quality Assurance Report (AQAR)

1st July 2017 to 30th June 2018



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

NAVJEEVAN INSTITUTE OF MANAGEMENT

1.2 Address Line 1

SHIVSHAKTI CHOWK

Address Line 2

4TH SCHEME, CIDCO

City/Town

NASHIK

State

MAHARASHTRA

Pin Code

422-008

Institution e-mail address

navjeevan.mba@gmail.com

Contact Nos.

0253 2393827

Name of the Head of the Institution:

DR. PREETI MAHESH
KULKARNI

Tel. No. with STD Code:

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Mobile:

9890646845

Name of the IQAC Co-ordinator:

DR. SUVARNA RAHUL SHINDE

Mobile:

9604101118

IQAC e-mail address:

suvarna.barge@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN11031

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/32/020 dated 3rd May 2004

1.5 Website address:

www.navjeevamba.com

Web-link of the AQAR:

<http://navjeevanmba.com/downloads/>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	71.05	2004	2009
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

22/06/2012

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2013-14 submitted to NAAC on 27/06/2018
- ii. AQAR 2014-15 submitted to NAAC on 27/06/2018
- iii. AQAR 2015-16 submitted to NAAC on 27/06/2018
- iv. AQAR 2016-17 submitted to NAAC on 27/06/2018

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

1.11 Type of Faculty/Programme

Arts ☐ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

SAVITRIBAI PHULE PUNE UNIVERSITY,
PUNE

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2. 6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

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☐
☒

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

6

International

☐

National

✓

State

☐

Institution Level

✓

(ii) Themes

- 1) Workshop on Research Methodology
- 2) Workshop on Human Rights
- 3) WorkshopCyber Security
- 4) National Conference on Innovation
- 5) Workshop on GST
- 6) Workshop for Faculty on "How to get published and how to upgrade investigations into a published paper."

2.14 Significant Activities and contributions made by IQAC

- Career Guidance and placement Cell Strengthened
- Awareness among students towards ecological and environmental issues
- Series of Guest Lecture arranged
- Engaged in community service through visit to Orphanage and Old Age Home.
- Strengthened the Alumni bonding by conducting meetings.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Date	Plan of Action	Achievements
04/07/2017	Tree Plantation at Vinchurgavli	Achieved
11/07/2017	Orientation Program for Faculty Members	Achieved
14/07/2017	Faculty Meet – Syllabus	Achieved
15/07/2017	Lecture Plan	Achieved
17/07/2017	Commencement of Sem-III	Achieved

29/07/2017	Founders Day Celebration	Achieved
01/08/2017	Commencement of Sem-I	Achieved
04/08/2017	Placement Activity	Achieved
05/08/2017	GST Workshop by Mr. Amit Geet	Achieved
09/08/2017	Workshop On Research Methodology	Achieved
11/08/2017	Orientation Program	Achieved
12/08/2017	Library Day	Achieved
15/08/2017	Independence Day	Achieved
16/08/2017	Out bonding Activity – Ramshej Fort	Achieved
18/08/2017	Placement Activity	Achieved
19/08/2017	Health Checkup Camp	Achieved
29/08/2017	Festival – Ganpati Visarjan (CSR Activity)	Achieved
01/09/2017	Placement Activity	Achieved
08/09/2017	Placement Activity	Achieved
04/09/2017	Teacher's Day Celebration	Achieved
09/09/2017	Guest Lecture by Ms. Sujal Pujari Topic: Technology Facilitates HR Transformation	Achieved
15/09/2017	Placement Activity	Achieved
16/09/2017	Movie Day	Achieved
22/09/2017	Placement Activity	Achieved
23/09/2017	Festival – Navratri Celebration	Achieved
29/09/2017	Placement Activity	Achieved
06/10/2017	Placement Activity	Achieved
07/10/2017	Guest Lecture by Mr. Latur Singh Verma Topic: E - Governance	Achieved

08/10/2017	Industry Visit at MUNGI Enterprise, Ambad, Nashik	Achieved
13/10/2017	Placement Activity	Achieved
24/10/2017	Online Examination of Savitribai Phule Pune University	Achieved
09/11/2017	Workshop for Faculty: “How to get published and how to upgrade investigations into a published paper”	Achieved
10/11/2017	Placement Activity	Achieved
17/11/2017	Placement Activity	Achieved
27/11/2017	I - CAP Centre Commencement	Achieved
28/11/2017	Theory Examination of Savitribai Phule Pune University	Achieved
04/01/2018	I - CAP Centre Closure	Achieved
05/01/2018	Orientation Program for Faculty Members	Achieved
06/01/2018	Movie Day	Achieved
12/01/2018	Placement Activity	Achieved
13/01/2018	Mega Job Fair 2018	Achieved
19/01/2018	Placement Activity	Achieved
20/01/2018	Workshjop By Talerang on Personality Development	Achieved
26/01/2018	Republic Day Celebration	Achieved
27 & 28/01/2018	National Conference on INNOVATION	Achieved
02/02/2018	Industrial Visit (Samadhan Jadhav)	Achieved
03/02/2018	Guest Lecture – Dr. Ganesh Wadgaonkar Topic: Innovative And Sustainable Healthcare Management	Achieved
09/02/2018	Placement Activity	Achieved
10/02/2018	Workshop on Human Rights by Dr. Kundendu Deo	Achieved

16/02/2018	Placement Activity	Achieved
17/02/2018	Guest Lecture by Dr. Vijay Deshmukh Topic: Nation Building by Self Transformation	Achieved
23/02/2018	Placement Activity	Achieved
24/02/2018	Workshop on Cyber Security by Mr. Makrand Pandey	Achieved
02/03/2018	Placement Activity	Achieved
03/03/2018	Guest Lecture by Mr. Yaw Topic: Global Marketing Simulation	Achieved
09/03/2018	Placement Activity	Achieved
10/03/2018	Guest Lecture by Ms. Shahista Inamdar Topic: Right to Information Act	Achieved
16/03/2018	Placement Activity	Achieved
17/03/2018	Blood Donation Camp	Achieved
23/03/2018	Placement Activity	Achieved
24/03/2018	Guest Lecture by Mr. Mandar Kulkarni Topic: Innovative Strategies for business sustainability	Achieved
02/04/2018	Online Examination of Savitribai Phule Pune University	Achieved
20/04/2018	Placement Activity	Achieved
24/04/2018	Theory Examination of Savitribai Phule Pune University	Achieved

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

AQAR & IQAC Report were placed before the Management for in-depth discussion on the current challenges and possible outcomes for the institutional development.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	1	0	1	0
UG	0	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	1	0	1	0
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	-
Annual	-

1.3 Feedback from stakeholders* (On all aspects)

Alumni ☐ Parents ☐ Employers ☐ Students ☒

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No.

- Being an affiliated Institute, NIM follows the curriculum designed by the university. Hence, the Institute has less flexibility in terms of syllabus.
- The main task of the Institute is Structured and systematic planning and implementation of the curriculum.
- The Institute adheres to the guidelines given by AICTE/UGC and other relevant regulatory bodies.
- The Institute is always trying to improve the quality of curriculum planning and implementation by benchmarking, competency building and offering best of the resources.
- Feedback from stakeholder is an important tool for continuous improvement.

After 3 years syllabus is revised by University. In the academic year 2013-14 university has up-graded the syllabus to CBCS pattern.

1. University revises the syllabus after every 3 years.
2. Syllabus was upgraded to Choice Based Credit System (CBCS) Pattern in Academic Year 2013-14.
3. CBCS Pattern provides an approach in which the students can take course of their choice, learn at their own pace, undergo additional courses and acquire more than the required credits.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes. Incubation Center was introduced for Learning & Skill Development.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Director	Asst. Professors	Associate Professors
5	1	4	0

2.2 No. of permanent faculty with Ph.D.

1

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Director		Total	
R	V	R	V	R	V	R	V	R	V
03	02	00	02	00	00	01	00	04	04

2.4 No. of Guest and Visiting faculty and Temporary faculty

7	4	0
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	05	02
Presented papers	03	06	0
Resource Persons	0	02	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Introduction of Language Lab & Communication Syllabus, tailor-made according to students' requirements in collaboration with IQAC & placement Cell.
2. For easy access, soft copy of study material developed for the students.
3. Yearly activities were divided in 5 areas namely Curricular, Co-Curricular, Extra-Curricular, Supportive Activities and Administrative activities for effectively managing academic requirements.
4. Regular Club activities like Book reviews were arranged for students for their overall development.

2.7 Total No. of actual teaching days

during this academic year

286

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examinations are conducted as per University Rules.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0

0

0

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
MBA	45	1	17	6	1	56%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Contribution:

- Institute conducted Open Book tests as per each subject/topic.
- Organizing workshops, events and activities.
- Adhering to Time-Table

Monitoring:

- Attendance
- Events Calendar
- Referring Time-Table

Evaluation:

- Feedback from Students in each semester.
- Internal discussion for improvement based on Students' feedback.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	5
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	5
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	5	0	0	0
Technical Staff	1	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Participation in research project competition 'AVISHKAR' unique in its nature is being implemented through Board of College and University Development (BCUD).
- NIM IQAC takes efforts to increase the participation of the students & faculty members for Avishkar.
- In order to promote research capacity relating to teaching and learning the first priority is to develop a teaching and learning research orientated consciousness among staff.
- NIM IQAC has been encouraging faculty members to think of their professional practice as requiring investigation and evaluation using relevant theoretical frameworks with which to reflect on and analyse their teaching.
- NIM IQAC is identifying the teaching excellence and offering Recognition and Reward for their encouragement.

NIM IQAC conducts Workshops on:

- How to get published and how to upgrade investigations into a published paper
- One-to-one support
- Linking people across the institution with similar research interests, teaching and learning research clusters designed to provide peer review of work in progress, and seminars for initial presentation of research results to test out ideas.
- Another approach to building research capacity is the appointment of Visiting Professors and Fellows whose responsibility is to lead the research agenda through advice and guidance to staff and deliver a professorial lecture in the area of scholarship of teaching and learning.

They also assist in the development of proposals for external funding and by being associated with applications for research grants. Bringing their experience, reputation and expertise from more research intensive universities lends weight and credibility to the application process for institutions that lack the track record in applying for large scale grants.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	0	0	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	03	08	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects (other than compulsory by the University)	0	0	0	0
Any other(Specify)	0	0	0	0
Total	0	0	0	0

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP	<input type="text" value="0"/>	CAS	<input type="text" value="0"/>	DST-FIST	<input type="text" value="0"/>
DPE	<input type="text" value="0"/>			DBT Scheme/funds	<input type="text" value="0"/>

3.9 For colleges

Autonomy	<input type="text" value="0"/>	CPE	<input type="text" value="0"/>	DBT Star Scheme	<input type="text" value="0"/>
INSPIRE	<input type="text" value="0"/>	CE	<input type="text" value="0"/>	Any Other (specify)	<input type="text" value="0"/>

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Sponsoring agencies	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	<input type="text" value="0"/>
	Granted	<input type="text" value="0"/>
International	Applied	<input type="text" value="0"/>
	Granted	<input type="text" value="0"/>
Commercialised	Applied	<input type="text" value="0"/>
	Granted	<input type="text" value="0"/>

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="01"/>	<input type="text" value="01"/>	<input type="text" value="0"/>

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- CSR Activities: Ganesh Visarjan Community Support Service & Blood Donation Camp.
- Mega Job fair was arranged for Students and working Professionals.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	01	0	0	01
Class rooms	08	0	0	08
Laboratories	00	00	0	00
Seminar Halls	01	00	0	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	69	0	0	69
Value of the equipment purchased during the year (Rs. in Lakhs)	0	0	0	0
Others	0	0	0	0

4.2 Computerization of administration and library

- Database Hub: For accessing subscribed e-resources
- WiFi enabled campus
- CCTV installed in computer lab to monitor the students

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9254	405099	1062	442614	10316	847713
Reference Books	1287	37451	508	80251	1795	117702
e-Books	90		60		150	0
Journals	87	194061	14	51323	101	245384
e-Journals					0	0
Digital Database	4	435899	1	75000	5	510899
CD & Video	775		10		785	0
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	62	1	2	1	1	1	6	
Added	0	0	4 Mbps & 30 Mbps	0	0	0	0	0
Total	62	1	2 Connections (Replaced)	1	1	1	6	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Microsoft Excel Training to be useful in Data Interpretation.
- Microsoft PowerPoint Training for Presenting Powerful Presentations

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.6
ii) Campus Infrastructure and facilities	4.9
iii) Equipments	0.37
iv) Others	0.3
Total :	7.16

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Counselor conducted sessions for awareness
- Placement cell strengthened its team by inducting new members
- Arranged Industry Expert lectures for specialized guidance to students.

5.2 Efforts made by the institution for tracking the progression

- Self-Analysis & Feedback Process to analyze its result and worked in area of weakness.
- Mentors were appointed

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
0	60	0	0

(b) No. of students outside the state

1

(c) No. of international students

0

No	%
38	63%

Men

Women

No	%
22	37%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
8	19	01	32	00	60	10	13	02	35	00	60

Demand ratio - 1:1

Dropout % - 2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career Guidance and Counselling sessions were arranged for the students.

No. of students beneficiaries

60

5.5 No. of students qualified in these examinations

NET	0	SET/SLET	0	GATE		CAT	
IAS/IPS etc	0	State PSC	0	UPSC	0	Others	0

5.6 Details of student counselling and career guidance

- NIM has an in-house qualified student counsellor who counsels the students on various aspects like, anxiety, confusion, anger management and depression.
- In-house Career counselling & Career Guidance Sessions have been arranged every 3 months to ensure that the students are in their best state of mind to perform in Academics as well as their future endeavours.
- Regular Sessions on Resume building, Group discussion Techniques and Interview Techniques to enhance students' ability to perform better in their Placements.
- Personality & Communications Development Sessions arranged for all the students to become the best they can in their life.
- The Institute focuses on enhancing the Employability Quotient of the students by offering best of the faculties, infrastructure and self-development activities.

No. of students benefitted

120

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
27	47	23	17

5.8 Details of gender sensitization programmes

1. Movie Day on gender equality, masculinity & relationships in collaboration with an NGO
2. Expert shared knowledge of legal rights of women with Students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	0	0
Financial support from government	0	0
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To be India's leading University-based Business School, offering the holistic development of the people who are going to shape the World in 21st century with their transformational ideas.

Mission

We are committed to educating and developing tomorrow's leaders and builders of the world, who create value for their stakeholders and Society at large, by providing them the highest Quality and life-transformational learning experience.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

We follow the course curriculum of Savitribai Phule Pune University (SPPU), which is one of the leading Universities in India & abroad.

We impart the students with latest and relevant knowledge in the field of Management theory and practical.

We provide opportunities to the students, within and outside the institution, for developing necessary managerial skills.

We impart and develop the right kind of values and attitude to function effectively in managerial / administrative position.

After every 3 years syllabus is revise by University. In the academic year 2013-14 university has up-grated the syllabus to CBCS pattern.

1. University revises the syllabus after every 3 years.
2. Syllabus was upgraded to Choice Based Credit System (CBCS) Pattern in Academic Year 2013-14.
3. CBCS Pattern provides an approach in which the students can take course of their choice, learn at their own pace, undergo additional courses and acquire more than the required credits.

6.3.2 Teaching and Learning

- NIM has always strived towards excellence in the area of education, research and development, which are of vital importance in the journey of achieving its goals.
- The main objective of such activities is to prepare the cadre of academically superior intellectuals who impart knowledge to students.
- Faculty members and students of this institution are constantly encouraged to participate in various research activities.
- There are faculty development activities that support continuous improvement in instructional methods.
- All faculty members are encouraged to participate in faculty development programs, seminars and conferences to be aware of the modern practices in the profession

6.3.3 Examination and Evaluation

- Weekly test
- Pre-final Examination

6.3.4 Research and Development

- Professional Development Fund
- Faculty Seminars
- Research Partnerships

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library

The aim of the Library is to serve the needs of our faculty, research scholars, students and members of Library.

It is the heart of the Institution and acts as a centre for the collection of literature, Predominantly related to holistic development of students and scholars.

Library provides a comprehensive collection of information and acts as a major resource for associate members, research students and professionals Library provides following facilities :

- Provision of students' book bank.
- Library encompasses of around 12000 books and volumes, provision of over 100 National & International journals & around 150 ebooks. Facility of General Books (Subject oriented & otherwise) provision of especially prepared faculty Notes, References, Annual reports for extra reference, Ready Reckoners, Overview reports and Annual Library Reports are kept for administrative cause.

The library also enriches its knowledge Bank adding around 75 books per year to enhance the learning process. Around 785 Educational Audio & Video CD are also available.

Computer Facilities : All computers with internet connected Wi-Fi campus.

IT Club

This club helps the students to keep up with technology. Here, the students acquire the knowledge of the current trends in the IT sector, latest advances in software technology that are adopted in different sectors. Seminars are also conducted on hardware, software and trends in internet usage.

6.3.6 Human Resource Management

A well established team manages Human Resource of the College. It is responsible for the attraction, selection, training, assessment, and rewarding of employees, while ensuring compliance with employment.

6.3.7 Faculty and Staff recruitment

Faculty Recruitment: As per norms of University & Local Selection Committees.

Staff Recruitment: As per Society Norms

1 faculty members and 1 non-teaching members were recruited in the year.

6.3.8 Industry Interaction / Collaboration

- Industry and academia have long shared a mutually beneficial relationship, and here at NIM, we respect and honor that tradition.
- We have a strong commitment to build long lasting mutual relationships with the corporate world.
- By offering tailor-made Training Sessions to meet the growing demand of today's markets. By giving students an insight into the professional world through our Summer internship program, NIM has all ways to set the bar for corporate relationship with Institute.
- We established linkages with the practicing world through the following focused initiatives:
 - i) Alumni Cell
 - ii) Corporate Relations and Placement Cell
 - iii) Consulting assignment with the industry
 - iv) Faculty exchange with industry
 - v) Arranging expert lecturers of eminent personalities.
 - vi) Arranging visits to industry to enhance inherent skill of faculty.
 - vii) Knowledge sharing Sessions with Industry Experts.

6.3.9 Admission of Students

We follow the admission process as per guidelines of AICTE, DTE & SPPU.

6.4 Welfare schemes for

Teaching	P.F., Loan Facility form Navjeevan Credit Society
Non teaching	P.F., Loan Facility form Navjeevan Credit Society
Students	Scholarship, Freeship, EBC Concession

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

- It is our pride that our alumni are working in different array of corporate and Start up and at a very prestigious level.
- We conduct many workshops for First year students and also for Alumni who wants to have their start up and simple wants to enhance their skills and network.
- We conducted chapter meets and coffee meets for Alumni so that they can offer their valuable guidance to students and can also keep connected with the Institute.

6.12 Activities and support from the Parent – Teacher Association

Formal and/or Informal PTA meetings were arranged frequently on one to one or group basis to address the new development to Parents and improve their participation in their ward's growth.

6.13 Development programmes for support staff

- Soft Skills & etiquette training
- First aid training

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plants planted in campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Experiential learning in terms of delivering some topics through workshops
- Infrastructure has been upgraded to match the global standards

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- NIM arranges Placement Activity on almost every Friday of the week to place maximum students as per their potential.
- Celebrated “Tree Plantation” at Vinchurgavli, Nashik on 4th July’ 17.
- Conducted Orientation Program for Faculty Members for current semester on 11th July’ 17.
- Conducted a Faculty Meet for discussion on Syllabus on 14th July’ 17.
- Conducted a Faculty Meet for discussion on Lecture Planning for the year on 15th July’ 17.
- Commencement of Semester III on 17th July’ 17.
- Celebrated Founder’s Day on 29th July’ 17 with Mr. Subhash Deshmukh & Mrs. Vijaya Deshmukh. They guided students & staff with their experience and shared the Vision & Mission of Navjeevan Education Society (NES) for everyone’s involvement in achievement of the same.
- Commencement of Sem-I for MBA First Year Students on 1st Aug’ 17.
- Organised a “GST Workshop” on 5th Aug’ 17 to understand the concept of GST and its impact on Indian Economy.
- Workshop on Research Methodology conducted on 9th Aug’ 17 by Director of NIM, Dr. Preeti M. Kulkarni, for making them understand the process to collect information and data for the purpose of making business decisions. Also, discussed on publication research, interviews, surveys and other research techniques.
- Arranged Orientation Program on 11th Aug’ 17 for the newly admitted students and students of MBA 2nd Year to help them understand the Industry requirements from MBA students in today’s Corporate World.
- Celebrated Library Day on 12th Aug’ 17 with all the staff members and students. Pooja of Goddess Saraswati was arranged in the Library followed by addressal by the Director to thank Librarian and support staff for their continuous efforts. Also, discussed about the plans of including ebooks and video programs for the benefit of students.
- Celebrated Independence Day on 15th Aug’ 17 with Founders, staff members and students followed by Trustee’s addressal to all.
- Arranged Out bonding Activity to Ramshej Fort on 16th Aug’ 17 for students and staff members for rapo building with the students.
- Arranged Health check-up Camp on 19th Aug’ 17 for the newly admitted students and students of MBA 2nd Year to help them understand the Industry requirements from MBA students in today’s Corporate World.
- Festival celebration with “Ganpati Visarjan” as a CSR Activity on 29th Aug’ 17 for NIM which is one of the biggest festivals in India.
- *Celebrated Teachers’ Day on 4th Sep’ 17 to celebrate his esteemed position of Sarvepalli Radhakrishnan as the second president of India.*
- Arranged a Guest Lecture by Ms. Sujal Pujari on “Technology Facilitates HR Transformation” on 9th Sep’ 17.
- Arranged a Movie day for students and staff members on 16th Sep’ 17 on Team building and leadership qualities.

- Navratri Festival was celebrated on 23rd Sep'17 by College students and staff members with great devotion for 10 days. Idol of Goddess Durga was worshipped during Navratri festival.
- Organised a Guest Lecture by Mr. Latur Singh Verma on "E – Governance" on 7th Oct'17 to understand the importance of Internet in daily activities.
- Industry Visit at MUNGI Enterprise, Ambad, Nashik on 8th Oct'17.
- Commencement of Online Examination of Savitribai Phule Pune University on 24th Oct'17.
- Arranged Workshop for Faculty on "How to get published and how to upgrade investigations into a published paper" on 9th Nov'17.
- Organised Theory Examination of Savitribai Phule Pune University on 28th Nov'17.
- I - CAP Centre Commencement from 27th Nov'17.
- I - CAP Centre Closure on 4th Jan'18.
- Conducted Orientation Program for Faculty Members for current semester on 5th Jan'18.
- Arranged a Motivational and Learning Movie for the students on the Movie Day on 6th Jan'18 to imbibe in them the qualities like leadership & team work.
- Organised "Mega Job Fair 2018" on 13th Jan'18 in NIM Campus for with objective to provide a platform to students for showcasing their skills and abilities and offer a wider choice of selection to recruiters.
- Organised a Workshop By Talerang on "Personality Development" on 20th Jan'18 for helping students to improve their personality which forms integral part to improve their employability .
- Republic Day Celebration on 26th Jan'18 along with Students and Faculty members.
- Organised "National Conference on INNOVATION" in NIM Campus on 27th & 28th Jan'18 to help students get the guidance from Industry stalwarts on innovation and its use in current corporate world.
- Arranged a Guest Lecture by Dr. Ganesh Wadgaonkar on "Innovative And Sustainable Healthcare Management" on 3rd Feb'18.
- Workshop on "Human Rights" by Dr. Kundendu Deo on 10th Feb'18 to make students understand their Rights in relation to Corporate world to make them ready to face any situation in Corporate world.
- Guest Lecture by Dr. Vijay Deshmukh on "Nation Building by Self Transformation" to help students and faculty members to understand the importance of Self-Improvement to build not only their Career but Nation as a whole.
- Workshop on Cyber Security by Mr. Makrand Pandey on 24th Feb'18 as people use online services more in their daily lives, their expectations of digital privacy and freedom of expression will lead them to demand better protections.
- Organised a Guest Lecture by Mr. Yaw on 3rd March'18 on "Global Marketing Simulation" for students and faculty members.

- Arranged a Guest Lecture by Ms. Shahista Inamdar on 10th March' 18 on "Right to Information Act" to let students know the importance of the act and how to use it effectively.
- Organised "Blood Donation Camp" on 17th March' 18 so that students & faculty members can participate and contribute to the society.
- Arranged a Guest Lecture by Mr. Mandar Kulkarni on "Innovative Strategies for business sustainability" to understand business dynamics.
- Commencement of Online Examination of Savitribai Phule Pune University from 2nd April' 18.
- Commencement of Theory Examination of Savitribai Phule Pune University on 24th April' 18.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Feedback system for students to share their challenges.
- Business communication, general awareness, aptitude, guest lectures at Institute level for overall personality development.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Less Power consuming LEDs had been installed in complete campus.
- Both Sided Printing: This could save half of the trees consumption, contributing significantly to environmental cause.
- Use of Printers in office timings only to reduce power consumption.
- Ensuring recycling of Printer Cartridges to reduce Carbon footprint by giving the empty cartridges back to the Supplier.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS:

- ☐ Approval and affiliation: Approved by AICTE, Affiliation of Savitribai Phule Pune University (SPPU) for MBA Courses.
- ☐ Experience: Established in 1994. Large educational experience of 23 years in management education related to MBA courses
- ☐ Good infrastructure
- ☐ Established Library with Text Books, Journals, ebooks, audio and video books.
- ☐ Offering Professional Education at a very affordable cost
- ☐ Guidance and Support from well-known Navjeevan Education Society.
- ☐ Industry linkages to offer students Summer Internship Projects & Placements.
- ☐ Educated & Trained staff to offer the Quality Education with General Awareness.
- ☐ Specific focus on Holistic development of students by offering Self-Development Programs to improve their employability.

WEAKNESS:

- ☐ International enrolment: Efforts for enrolment of international students is to be done.
- ☐ Limited land for future expansion of the campus.

OPPORTUNITIES:

- ☐ Strategic alliances and partnerships with Top Indian and International MBA Colleges.
- ☐ Possibility of revenue generation by consultation, MDPs and research work from the industry.
- ☐ Student Exchange Programs with Top Indian and International MBA Colleges.
- ☐ Offering Management Services to SMEs to generate additional revenue.
- ☐ Making more extensive eBooks, Educational Audio books & Videos available to All the students.

THREATS / Challenges:

- ☐ No flexibility in content designing as university curriculum is followed.
- ☐ Attrition of trained people: Attrition of trained and experienced faculties due to better prospects in other institutes gives temporary setbacks.
- ☐ Time constraint for imparting additional skills.
- ☐ Competition faced by other education institutions.
- ☐ Lowering Interest of Under-Graduate Students towards MBA Programs.

8. Plans of institution for next year

- To arrange more Innovative Programs for Students for their holistic development.
- To ensure Gender Parity in admission.
- To achieve high standards in Research and Development by presenting more Research Papers in Conferences.
- To offer MDPs to other Institutes and Corporate as a Consultancy.
- To arrange detailed Orientation Program for 4-5 days at the start of the Academic Year for the students and faculty members to achieve the Institutional & Self-Improvement Goals.



ANNEXURE

I) Analysis of Feedback: Type: Manual from Alumni

- NIM arranges regular Alumni meets for Alumni to stay in touch with the Institute.
- NIM Personnel contacts Alumni often to offer whatever help is required to succeed in their career.
- Regular calls are made or emails are sent to keep the Alumni details updated in NIM Database.
- Director, HOD and other faculty members are in continuous touch with Alumni through Social Media sites as well.
- NIM involves Alumni in all IQAC meetings to improve the overall quality of teaching offered for the holistic development of all the students.
- Alumni are regularly invited for the Development Programs arranged in NIM for students and faculty members.

II) Academic Calendar for the Year:

Academic Calendar A/Y 2017-18

Sr. No	Particulars
1	Curricular Activities
2	Co curricular Activities
3	Extracurricular Activities
4	Supportive Activities
5	Administrative Activities

Curricular activities		
Sr. No	Particulars	Date & Notes
1	Starting of the sessions - first semester and third semester	17/7/2017 (2nd Year) 1/08/2017 (First Year)
2	Workshop on research project report(sem-III)	29/7/2017
3	Article review writing (sem-III)	12/8/2017
4	Orientation program (sem –I)	19/8/2017
5	Tutorials / class tests	As per faculty's schedule
6	Internal exams	Oct./Nov. 2017, as per Uni. Schedule of External Exam.
7	Project Viva internal (sem-III)	Oct./Nov. 2017, as per Uni. Schedule of External Exam.
8	Online exam (MBA I , II And Backlog)	
9	External exam & Project Viva-MBA III Sem (External)	Nov'-Dec2017' as per university schedule
10	End of first half of academic year	14/12/2017
11	Starting of the sessions – second semester and forth semester	26/12/2017 (As per SPPU)
12	Internal exams	Mar./Apr. 2018 as per Uni. Schedule of External Exam.
13	Online exam (MBA I , II And Backlog)	Apr'-May 2018 as per university schedule
14	External exam	Apr'-May 2018 as per university schedule
15	End of second half of academic year	13/05/2018, As per university schedule

Co curricular activities		
Sr. No	Particulars	Dates
1	Extempore	15/7/2017, 20/01/2018
2	Report writing	26/8/2017, 17/2/2018
3	Poster competition	09/9/2017, 24/2/2018
4	Management games	16/9/2017, 26/2/2018
5	Group discussion	07/10/2017, 3/3/2018
6	Debate	14/10/2017, 17/3/2018
7	Power point presentation	28/10/2017, 24/3/2018
8	Alumni meet	Feb/March

Extra curricular activities		
Sr. No	Particulars	Date & Notes
1	Founder's day celebration	29/7/2017
2	Industrial visit	In the month of Sept. 2017
3	Participation in various inter college competition	Jan'- Feb' 2018
4	In house cultural activities Ganpati festival, Navratri celebration	25/8/2017, 21/09/2017
5	In house sport & cultural activities	23/1/2018 – 27/1/2018

Supportive activities		
Sr. No	Particulars	Date & Notes
1	Six sigma green belt	10/2/2018 to 13/2/2018
2	CSR	27/2/2018, Vanvasi Ashram, Nashik.
3	CSR (Tree Plantation As per Govt of MH Notification)	01 to 31st July 2018
4	Assistance in NIMA & AIMA	--
5	Guest Lecture	Every Saturday(as per the availability of expert speaker)

Administrative activities –FACUTY'S & STAFF		
Sr. No	Particulars	Date & Notes
1	Lecture plan	Sem I & III - 17/7/2017
		Sem II & IV – 2/1/2018
2	Tutorial and class tests schedule and evaluation	As per faculty schedule
3	SPED forms	17/3/2018
4	Student evaluation report (individual student)	24/3/2018
5	Pune university compliance and reports	As per University schedule

III) Best Practices of the institution:

BEST PRACTICE: 1

1. Title of Practice: CSR Activities with students & Faculty members.
2. Objective of Practice: To create Social Awareness among Faculty & students.
3. The Context: Institute believes that all the people associated with us should be socially aware and connected with each other to bring out the best in ourselves.
4. The Practice: Helping Authorities at the time of GANESH VISARJAN for proper management and disposal of waste of Ganesh Visarjan and helping them understand the importance of Eco-friendly Ganesh Chaturthi.
5. Evidence of Success: Active participation of Faculty & students to manage the waste disposal.

BEST PRACTICE: 2

1. Title of Practice: CSR Activities with students & Faculty members.
2. Objective of Practice: To create Social Awareness among Faculty & students.
3. The Context: Institute believes that all the people associated with us should be socially aware and connected with each other to bring out the best in ourselves.
4. The Practice: Blood donation camp was arranged by students and faculty members in Institute.
5. Evidence of Success: Most of Faculty & students donated blood during the One-day camp.

BEST PRACTICE: 3

1. Title of Practice: Arranging Mega Job Fair for NIM Students and for all interested students of other Institutes along with Working Professional.
2. Objective of Practice: To create a Single platform for students, working professionals and Recruiters for Job Opportunities and fulfilment.
3. The Context: Institute believes students of all the Institutes in Nashik region should get lots of job opportunities by creating a single platform by bridging the gap between the students and Industry.
4. The Practice: Mega Job Fair was arranged in Jan' 18.
5. Evidence of Success: Lot of students got Job opportunities and a chance to interact with Industry stalwarts directly.