



SKY IS THE LIMIT

Navjeevan Education Society's

NAVJEEVAN INSTITUTE OF MANAGEMENT

Shivshakti Chowk, CIDCO - 04, Nashik - 422 008.

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Submission of Annual Quality Assurance Report (AQAR)

1st July 2013 to 30th June 2014



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

NAVJEEVAN INSTITUTE OF MANAGEMENT

1.2 Address Line 1

SHIVSHAKTI CHOWK

Address Line 2

4TH SCHEME, CIDCO

City/Town

NASHIK

State

MAHARASHTRA

Pin Code

422-008

Institution e-mail address

navjeevan.mba@gmail.com

Contact Nos.

0253-2393827

Name of the Head of the Institution:

DR. PREETI MAHESH
KULKARNI

Tel. No. with STD Code:

0253-2393827

Mobile:

9890646845

Name of the IQAC Co-ordinator:

DR. SUVARNA RAHUL SHINDE

Mobile:

9604101118

IQAC e-mail address:

suvarna.barge@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN11031

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/32/020 dated 3rd May 2004

1.5 Website address:

www.navjeevamba.com

Web-link of the AQAR:

<http://navjeevanmba.com/downloads/>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	71.05	2004	2009
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

22/06/2012

1.8 AQAR for the year (*for example 2010-11*)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR 2013-14 submitted to NAAC on 27/06/2018

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

1.11 Type of Faculty/Programme

Arts ☐ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

SAVITRIBAI PHULE PUNE UNIVERSITY,
PUNE

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NO

University with Potential for Excellence

NO

UGC-CPE

NO

DST Star Scheme

NO

UGC-CE

NO

UGC-Special Assistance Programme

NO

DST-FIST

NO

UGC-Innovative PG programmes

NO

Any other (*Specify*)

NO

UGC-COP Programmes

NO

2. IQAC Composition and Activities

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and
Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty ☒

Non-Teaching Staff ☒ Students ☒ Alumni ☒ Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level ☒

(ii) Themes

- 1) Workshop on Research Methodology
- 2) Six Sigma Green Belt Course for Students and staff members
- 3) Workshop on Yoga for healthy & stress-free living
- 4) Workshop on Human Rights and Cyber Security

2.14 Significant Activities and contributions made by IQAC

- IQAC Worked as a Bridge between Management and Institute for Quality Education.
- Conducted Six Sigma Green Belt value addition course for the students.
- Arranged orientation programme, Guest lecture series, workshops, health check-up camp, CSR activity, Industrial/field visits & Alumni Meet for the students.
- Strategies for admissions discussed and Orientation of students for admission guideline.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Date	Plan of Action	Achievements
8/07/2013	Green Day	Achieved
09/07/2013	Orientation Program for Faculty Members	Achieved
26/07/2013	Placement Activity	Achieved
27/07/2013	Workshop on Research Methodology	Achieved
29/07/2013	Founders Day	Achieved
02/08/2013	Placement Activity	Achieved
03/08/2013	Guest Lecture Mr. Niranjan Mehta Topic: Importance of Voting	Achieved
10/08/2013	Guest Lecture Mr. Sageeraj Bariya Topic: What is not taught in B- School	Achieved
12/08/2013	Library Day	Achieved
13/08/2013	Placement Activity	Achieved
15/08/2013	Independence Day	Achieved
16/08/2013	Placement Activity	Achieved
17/08/2013	Guest Lecture Mr. Avinash Shukla Topic: Transfer Pricing	Achieved
23/08/2013	Placement Activity	Achieved
24/08/2013	Movie Day	Achieved
29/08/2013 30/08/2013 31/08/2013	Rashtriya Chemicals and Fertilizers Limited, Raigad, Alibag.	Achieved
05/09/2013	Teachers Day	Achieved
06/09/2013	Placement Activity	Achieved
07/09/2013	Visit to Charitable old age home.	Achieved
13/09/2013	Festival – Ganpati Visarjan (CSR Activity)	Achieved

14/09/2013 15/09/2013 21/09/2013 22/09/2013	Six Sigma Course in collaboration with MACCIA Nashik.	Achieved
20/09/2013	Placement Activity	Achieved
27/09/2013	Placement Activity	Achieved
28/09/2013	Guest Lecture Mrs. Manjusha Apte Topic: Statistical Measures	Achieved
04/10/2013	Placement Activity	Achieved
11/10/2013	Placement Activity	Achieved
12/10/2013	Festival – Navratri Celebration	Achieved
18/10/2013	Placement Activity	Achieved
19/10/2013	Guest Lecture Mr. Dhananjay Bele Topic: Expectation of Industries from MBA students	Achieved
20/10/2013	Field Visits Labour Court Visit	Achieved
25/10/2013	Placement Activity	Achieved
01/11/2013	Placement Activity	Achieved
03/01/2014	Orientation Program for Faculty Members	Achieved
07/01/2014	Placement Activity	Achieved
11/01/2014	Guest Lecture by Mr. Vandan Kulkarni Topic: Current challenges in Industrialization	Achieved
10/01/2014	Placement Activity	Achieved
17/01/2014	Placement Activity	Achieved
18/01/2014	Guest lecture by Dr. Vijay Deshmukh Topic: Nation Building by self Transformation	Achieved
24/01/2014	Assistance in Nashik Industries & Manufacturers' Association (NIMA) Students participated in NIMA INDEX Exhibition	Achieved

25/01/2014	Movie Day	Achieved
29/01/2014	Movie Day	Achieved
31/01/2014	Placement Activity	Achieved
01/02/2014	Guest Lecture by Mr. Dhananjay Dixit Topic: Knowledge, Skills & Attitude	Achieved
04/02/2014	Placement Activity	Achieved
07/02/2014	Industrial visit Sarda Group of Industries	Achieved
08/02/2014	Guest Lecture by Mr. Ameet Geet Topic: E Commerce	Achieved
12/02/2014	CSR Activity Vanvasi Kalyan Ashram	Achieved
14/02/2014	Placement Activity	Achieved
15/02/2014	Outbound programme Khandobachi Tekdi	Achieved
21/02/2014	Placement Activity	Achieved
22/02/2014	Workshop Yoga Dr. Wadgaonkar	Achieved
28/02/2014	Placement Activity	Achieved
01/03/2014	Guest Lecture by Mr. Mandar Kulkarni Topic: Digital Media Challenges & Innovations	Achieved
04/03/2014	Placement Activity	Achieved
07/03/2014	Placement Activity	Achieved
08/03/2014	Alumni Meet	Achieved
13/03/2014	Placement Activity	Achieved
15/03/2014	Guest Lecture by Dr. Sheetalkumar Hiran Topic : Indian Health Care Ecosystem	Achieved
20/03/2014	Placement Activity	Achieved
22/03/2014	Workshop on Human Rights and Cyber Security	Achieved
28/03/2014	Placement Activity	Achieved

05/06/2014	Environment Day	Achieved
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** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

AQAR & IQAC Report were placed before the Management for in-depth discussion on the current challenges and possible outcomes for the institutional development.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	1	0	1	0
UG	0	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	1	0	1	0
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	-
Annual	-

1.3 Feedback from stakeholders* (On all aspects)

Alumni ☐ Parents ☐ Employers ☐ Students ☒

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No.

- Being an affiliated Institute, NIM follows the curriculum designed by the university. Hence, the Institute has less flexibility in terms of syllabus.
- The main task of the Institute is Structured and systematic planning and implementation of the curriculum.
- The Institute adheres to the guidelines given by AICTE/UGC and other relevant regulatory bodies.
- The Institute is always trying to improve the quality of curriculum planning and implementation by benchmarking, competency building and offering best of the resources.
- Feedback from stakeholder is an important tool for continuous improvement.

After 3 years syllabus is revised by University. In the academic year 2013-14 university has up-graded the syllabus to CBCS pattern.

1. University revises the syllabus after every 3 years.
2. Syllabus was upgraded to Choice Based Credit System (CBCS) Pattern in Academic Year 2013-14.
3. CBCS Pattern provides an approach in which the students can take course of their choice, learn at their own pace, undergo additional courses and acquire more than the required credits.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Director	Asst. Professors	Associate Professors	Professors
6	1	4	1	0

2.2 No. of permanent faculty with Ph.D.

2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Director		Total	
R	V	R	V	R	V	R	V	R	V
04	01	01	01	00	01	01	00	06	03

2.4 No. of Guest and Visiting faculty and Temporary faculty

11

4

0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	0	0
Presented papers	03	01	0
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Introduction of Language Lab & Communication Syllabus, tailor-made according to students' requirements in collaboration with IQAC & placement Cell.
2. For easy access, soft copy of study material developed for the students.
3. Yearly activities were divided in 5 areas namely Curricular, Co-Curricular, Extra-Curricular, Supportive Activities and Administrative activities for effectively managing academic requirements.
4. Regular Club activities like Book reviews were arranged for students for their overall development.

2.7 Total No. of actual teaching days during this academic year

286

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

1. Institute conducted Open Book tests as per each subject/topic.
2. Regular Class tests were conducted for the students.
3. Various parameters were developed for Concurrent evaluation.
4. All the examinations were conducted as per University Rules & Guidelines.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

0	1	0
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as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
MBA	43	0	7%	74%	0	0

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

<p>Contribution:</p> <ul style="list-style-type: none"> • Institute conducted Open Book tests as per each subject/topic. • Organizing workshops, events and activities. • Adhering to Time-Table <p>Monitoring:</p> <ul style="list-style-type: none"> • Attendance • Events Calendar • Referring Time-Table <p>Evaluation:</p> <ul style="list-style-type: none"> • Feedback from Students in each semester. • Internal discussion for improvement based on Students' feedback.
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2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0

Orientation programmes	6
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	0
Others : FDP on Revised Curriculum by University	2

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	6	0	0	0
Technical Staff	1	0	1	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Participation in research project competition 'AVISHKAR' unique in its nature is being implemented through Board of College and University Development (BCUD).
- NIM IQAC takes efforts to increase the participation of the students & faculty members for Avishkar.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	0	0	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	03	01	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects <i>(other than compulsory by the University)</i>	0	0	0	0
Any other(Specify)	0	0	0	0
Total	0	0	0	0

0

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Sponsoring agencies	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	<input type="text" value="0"/>
	Granted	<input type="text" value="0"/>
International	Applied	<input type="text" value="0"/>
	Granted	<input type="text" value="0"/>
Commercialised	Applied	<input type="text" value="0"/>
	Granted	<input type="text" value="0"/>

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

0

0

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0

SRF 0

Project Fellows 0

Any other 0

3.21 No. of students Participated in NSS events:

University level 0

State level 0

National level 0

International level 0

3.22 No. of students participated in NCC events:

University level 0

State level 0

National level 0

International level 0

3.23 No. of Awards won in NSS:

University level 0

State level 0

National level 0

International level 0

3.24 No. of Awards won in NCC:

University level 0

State level 0

National level 0

International level 0

3.25 No. of Extension activities organized

University forum	<input type="text" value="0"/>	College forum	<input type="text" value="0"/>	
NCC	<input type="text" value="0"/>	NSS	<input type="text" value="0"/>	Any other <input type="text" value="0"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Conducted Six Sigma Green Belt value addition course for the students.
- Also Arranged:
 - Orientation programme
 - Guest lecture series
 - Workshops
 - Health check-up camp
 - CSR activity
 - Industrial/field visits
 - Alumni Meet

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	01	0	-	01
Class rooms	08	0	-	08
Laboratories	00	00	-	00
Seminar Halls	01	00	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	55	0	Society	55
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	Society	-
Others-2 nd Floor added to Building (Rs. in Lakhs)	-	4.52	Society	-

4.2 Computerization of administration and library

- Database Hub: For accessing subscribed e-resources
- WiFi enabled campus
- CCTV installed in computer lab to monitor the students

4.3 Library services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8608	155200	333	119607	8941	274807
Reference Books	1226	4791	2	590	1228	5381
e-Books						
Journals	28	74159	18	35310	46	109469
e-Journals						
Digital Database	2	260811	0	0	2	260811
CD & Video	695	0	11	0	706	0
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	55	1	8 Mbps	1	1	1	6	0
Added	0	0	2 Mbps	0	0	0	0	0
Total	55	1	2 Connections	1	1	1	6	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Microsoft Excel Training to be useful in Data Interpretation.
- Microsoft PowerPoint Training for Presenting Powerful Presentations

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.77
ii) Campus Infrastructure and facilities	4.78
iii) Equipments	0.98
iv) Others	1.06
Total :	8.61

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Counselor conducted sessions for awareness
- Placement cell strengthened its team by inducting new members
- Arranged Industry Expert lectures for specialized guidance to students.

5.2 Efforts made by the institution for tracking the progression

- Self-Analysis & Feedback Process to analyze its result and worked in area of weakness.
- Mentors were appointed

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
0	42	0	0

(b) No. of students outside the state

0

(c) No. of international students

0

Men	No	%
	32	76%

Women

No	%
10	24%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
29	10	00	17	00	56	20	01	00	21	00	42

Demand ratio - 1:1

Dropout % - 7%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

--

No. of students beneficiaries

0

5.5 No. of students qualified in these examinations

NET	<input type="text" value="0"/>	SET/SLET	<input type="text" value="0"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text" value="0"/>	State PSC	<input type="text" value="0"/>	UPSC	<input type="text" value="0"/>	Others	<input type="text" value="0"/>

5.6 Details of student counselling and career guidance

- NIM has an in-house qualified student counsellor who counsels the students on various aspects like, anxiety, confusion, anger management and depression.
- In-house Career counselling & Career Guidance Sessions have been arranged every 3 months to ensure that the students are in their best state of mind to perform in Academics as well as their future endeavours.
- Regular Sessions on Resume building, Group discussion Techniques and Interview Techniques to enhance students' ability to perform better in their Placements.
- Personality & Communications Development Sessions arranged for all the students to become the best they can in their life.
- The Institute focuses on enhancing the Employability Quotient of the students by offering best of the faculties, infrastructure and self-development activities.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
19	47	15	17

5.8 Details of gender sensitization programmes

1. Movie Day on gender equality, masculinity & relationships in collaboration with an NGO
2. Experts shared knowledge of legal rights of women with Students.

9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	<input type="text" value="0"/>	National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>
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No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	0	0
Financial support from government	46	2986858
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To be India's leading University-based Business School, offering the holistic development of the people who are going to shape the World in 21st century with their transformational ideas.

Mission

We are committed to educating and developing tomorrow's leaders and builders of the world, who create value for their stakeholders and Society at large, by providing them the highest Quality and life-transformational learning experience.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

We follow the course curriculum of University of Pune, which is one of the leading Universities in India & abroad.

We impart the students with latest and relevant knowledge in the field of Management theory and practical.

We provide opportunities to the students, within and outside the institution, for developing necessary managerial skills.

We impart and develop the right kind of values and attitude to function effectively in managerial / administrative position.

After every 3 years syllabus is revise by University. In the academic year 2013-14 university has up-graded the syllabus to CBCS pattern.

1. University revises the syllabus after every 3 years.
2. Syllabus was upgraded to Choice Based Credit System (CBCS) Pattern in Academic Year 2013-14.
3. CBCS Pattern provides an approach in which the students can take course of their choice, learn at their own pace, undergo additional courses and acquire more than the required credits.

6.3.2 Teaching and Learning

- NIM has always strived towards excellence in the area of education, research and development, which are of vital importance in the journey of achieving its goals.
- The main objective of such activities is to prepare the cadre of academically superior intellectuals who impart knowledge to students.
- Faculty members and students of this institution are constantly encouraged to participate in various research activities.
- There are faculty development activities that support continuous improvement in instructional methods.
- All faculty members are encouraged to participate in faculty development programs, seminars and conferences to be aware of the modern practices in the profession

6.3.3 Examination and Evaluation

- Weekly test
- Pre-final Examination

6.3.4 Research and Development

- Professional Development Fund
- Faculty Seminars
- Research Partnerships

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library

The aim of the Library is to serve the needs of our faculty, research scholars, students and members of Library.

It is the heart of the Institution and acts as a centre for the collection of literature, Predominantly related to holistic development of students and scholars.

Library provides a comprehensive collection of information and acts as a major resource for associate members, research students and professionals Library provides following facilities :

- Provision of students' book bank.
- Library encompasses of around 9800 books and volumes, provision of 46 National & International journals. Facility of General Books (Subject oriented & otherwise) provision of especially prepared faculty Notes, References, Annual reports for extra reference, Ready Reckoners, Overview reports and Annual Library Reports are kept for administrative cause.

The library also enriches its knowledge Bank adding around 75 books per year to enhance the learning process. Around 700 Educational Audio & Video CD are also available.

IT Club

This club helps the students to keep up with technology. Here, the students acquire the knowledge of the current trends in the IT sector, latest advents in software technology that are adopted in different sectors. Seminars are also conducted on hardware, software and trends in internet usage.

6.3.6 Human Resource Management

A well established team manages Human Resource of the College. It is responsible for the attraction, selection, training, assessment, and rewarding of employees, while ensuring compliance with employment.

6.3.7 Faculty and Staff recruitment

Faculty Recruitment: As per norms of University & Local Selection Committees.

Staff Recruitment: As per Society Norms

6.3.8 Industry Interaction / Collaboration

- Industry and academia have long shared a mutually beneficial relationship, and here at NIM, we respect and honor that tradition.
- We have a strong commitment to build long lasting mutual relationships with the corporate world.
- By offering tailor-made Training Sessions to meet the growing demand of today's markets. By giving students an insight into the professional world through our Summer internship program, NIM has all ways to set the bar for corporate relationship with Institute.
- We established linkages with the practicing world through the following focused initiatives:
 - i) Alumni Cell
 - ii) Corporate Relations and Placement Cell
 - iii) Consulting assignment with the industry
 - iv) Faculty exchange with industry
 - v) Arranging expert lecturers of eminent personalities.
 - vi) Arranging visits to industry to enhance inherent skill of faculty.
 - vii) Knowledge sharing Sessions with Industry Experts.

6.3.9 Admission of Students

We follow the admission process as per guidelines of AICTE, DTE & SPPU.

6.4 Welfare schemes for

Teaching	P.F., Loan Facility form Navjeevan Credit Society
Non teaching	P.F., Loan Facility form Navjeevan Credit Society
Students	Scholarship, Freeship, EBC Concession

6.5 Total corpus fund generated

0

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Introduction of Bar-coding System
- Online submission of students' internal marks.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Provision of Internal Assessment for Core & Elective Subjects.

6.11 Activities and support from the Alumni Association

- It is our pride that our alumni are working in different array of corporate and Start up and at a very prestigious level.
- We conduct many workshops for First year students and also for Alumni who wants to have their start up and simple wants to enhance their skills and network.
- We conducted chapter meets and coffee meets for Alumni so that they can offer their valuable guidance to students and can also keep connected with the Institute.

6.12 Activities and support from the Parent – Teacher Association

Formal and/or Informal PTA meetings were arranged frequently on one to one or group basis to address the new development to Parents and improve their participation in their ward's growth.

Participation of students' parents in Institute Programs.

6.13 Development programmes for support staff

- Soft Skills & etiquette training
- First aid training

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plants planted in campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Experiential learning in terms of delivering some topics through workshops
- Infrastructure has been upgraded to match the global standards

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The learning management system helped the students understand better. It is a good interface for interacting with the faculty members.
- NIM arranges Placement Activity on almost every Friday of the week to place maximum students as per their potential.
- Celebrated Green Day on 8th July'13 with Staff and students to understand the importance of Go Green Initiatives, planting trees, etc. The authorities discussed about the initiatives we need to take for the same at the college level.
- Conducted Orientation Program for Faculty Members for current semester on 9th July'13.
- Workshop on Research Methodology conducted on 27th July'13 by Director of NIM for making them understand the process to collect information and data for the purpose of making business decisions. Also discussed on publication research, interviews, surveys and other research techniques.
- Celebrated Founder's Day on 29th July'13 with Mr. Subhash Deshmukh & Mrs. Vijaya Deshmukh. They guided students & staff with their experience and shared the Vision & Mission of Navjeevan Education Society (NES) for everyone's involvement in achievement of the same.
- Guest Lecture on 3rd Aug'13 by eminent speaker Mr. Niranjan Mehta Topic on Importance of Voting. He help students and staff understood the power of their votes and how that can make or change the government.
- Guest Lecture on 10th Aug'13 by Mr. Sageeraj Bariya on "What is not taught in B-School". The lecture was filled with real-life experiences to teach students on the importance of Extra-Curricular activities, Personality development and communication development. It also showcased the importance of team work, managerial & leadership qualities to succeed in their personal and professional lives.
- Celebrated Library Day on 12th Aug'13 with all the staff members and students. Pooja of Goddess Saraswati was arranged in the Library followed by addressal by the Director to thank Librarian and support staff for their continuous efforts. Also, discussed about the plans of including ebooks and video programs for the benefit of students.
- Celebrated Independence Day on 15th Aug'13 with Founders, staff members and students followed by Trustee's addressal to all.
- Guest Lecture on 17th Aug'13 by Mr. Avinash Shukla on "Transfer Pricing" for MBA Finance Students to make them better understand the concepts by discussing case studies from the corporate. Students' response to the lecture was also very good as they participated actively with questions as well.
- Arranged a Motivational and Learning Movie for the students on the Movie Day on 24th Aug'13 to imbibe in them the qualities like leadership & team work.
- Industrial visit to Rashtriya Chemicals and Fertilizers Limited in Raigad, Alibag for students for 3 days from 29th to 31st Aug'13 to get insight on the internal working environment of the company. Industry visits sensitize students to the practical challenges that organizations face in the business world.

- *Celebrated Teachers' Day on 5th Sep'13 to celebrate his esteemed position of Sarvepalli Radhakrishnan as the second president of India.*
- Visit to Charitable old age home on 7th Sep'13 to make students understand the elders' need for their support to live safely in the society.
- Festival celebration with "Ganpati Visarjan" as a CSR Activity for NIM which is one of the biggest festivals in India.
- Conducted Six Sigma Course in collaboration with MACCIA Nashik for 4 days on 14th - 15th-21st-22nd Sep'13 for all the students and staff members to understand the importance of Quality in Industry.
- Guest Lecture on 28th Sep'13 by Mrs. Manjusha Apte on Statistical Measures to communicate the largest amount of information as simply as possible.
- Navratri Festival was celebrated on 12th Oct'13 by College students and staff members with great devotion for 10 days. Idol of Goddess Durga was worshipped during Navratri festival.
- Guest Lecture conducted on 19th Oct'13 by Mr. Dhananjay Bele on "Expectation of Industries from MBA students" to minimize the gap and form a bridge for students to perform better in their job profiles.
- Field Visits on 20th Oct'13 to Labour Court, Nashik for better understanding of legal guidelines on the matter.
- Conducted Orientation Program for Faculty Members for current semester on 3rd Jan'14.
- Placement Activity on 7th Jan'14 for placing 2nd Year MBA students in companies coming to campus.
- Guest Lecture on 11th Jan'14 by Mr. Vandan Kulkarni on "Current challenges in Industrialization" to proactively inform the students and make the prepared to face the challenges. The session also helped to understand how to overcome the same as well.
- Placement Activity: Sanket Computers came to campus on 10th Jan'14
- Placement Activity: ICICI Securities came to campus on 17th Jan'14
- Guest lecture on 18th Jan'14 by Dr. Vijay Deshmukh on "Nation Building by self Transformation" emphasising the importance of self-development to make yourself better in your area which will lead to better performance and hence building Nation in a better way.
- Assistance in Nashik Industries & Manufacturers' Association (NIMA) on 24th Jan'14. Students participated in NIMA INDEX Exhibition. NIMA plays important role in creating an environment conducive to growth and provides opportunities to its industries to reach international markets
- Arranged a Motivational and Learning Movie for the students on the Movie Day on 25th Jan'14 to imbibe in them the qualities like leadership & team work.
- Arranged a Motivational and Learning Movie for the students on the Movie Day on 29th Jan'14 to motivate students to focus on their career.
- Guest Lecture on 1st Feb'14 by Mr. Dhananjay Dixit on "Knowledge, Skills & Attitude" needed for students to survive and succeed in today's corporate world.

- *Placement Activity for Fox Control on 4th Feb'14.*
- Industrial visit to Sarda Group of Industries on 7th Feb'14 to get insight on the internal working environment of the company. Industry visits sensitize students to the practical challenges that organizations face in the business world.
- Guest Lecture on 8th Feb'14 by Mr. Ameet Geet on "E_Commerce" to understand the importance of internet and its usage for the improvement of the business.
- CSR Activity with students & staff members by visiting Indian social welfare organization "Vanvasi Kalyan Ashram" on 12th Feb'14.
- Placement Activity on 15th Feb'14 for Lead info pvt. Ltd.
- Outbound programme: Visit to Khandobachi Tekdi for overall development of students.
- Workshop on Yoga on 22nd Feb'14 by Dr. Wadgaonkar. Students got to know the importance of Yoga in their daily activities and how they can prevent and overcome lots of diseases with the use of Yoga.
- Guest Lecture on 1st March'14 by Mr. Mandar Kulkarni on "Digital Media Challenges & Innovations" made students aware about the importance of Digital Media in Business and Personal life. Also, discussed on the challenges faced and innovations helping the growth of the sector.
- Conducted Alumni Meet for Alumni of NIM on 8th March'14 to share their knowledge, exposure and expertise with students and staff members. Lots of Alumni attended the Meet and shared their views for the betterment of students.
- Placement Activity on 13th Mar'14 for ICICI Prudential.
- Guest Lecture conducted on 15th March'14 by Dr. Sheetakumar Hiran on "Indian Health Care Ecosystem"
- Placement Activity on 20th March'14 for BMA Wealth Creator
- Workshop conducted on 22nd March'14 on "Human Rights and Cyber Security" as people use online services more in their daily lives, their expectations of digital privacy and freedom of expression will lead them to demand better protections.
- Celebrated Environment Day on 5th Jun'14 for students to make them aware and respect the resources available to human beings.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Value Added Courses for students & Faculty members: Six Sigma Certification.
- CSR Activities: Visit to Charitable Old Age Home with students & Faculty members.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Less Power consuming LEDs had been installed in complete campus.
- Both Sided Printing: This could save half of the trees consumption, contributing significantly to environmental cause.
- Use of Printers in office timings only to reduce power consumption.
- Ensuring recycling of Printer Cartridges to reduce Carbon footprint by giving the empty cartridges back to the Supplier.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS:

- ☐ Approval and affiliation: Approved by AICTE, Affiliation of Savitribai Phule Pune University (SPPU) for MBA Courses.
- ☐ Experience: Established in 1994. Large educational experience of 19 years in management education related to MBA courses
- ☐ Offering Professional Education at a very affordable cost
- ☐ Guidance and Support from well-known Navjeevan Education Society.

WEAKNESS:

- ☐ International enrolment: Efforts for enrolment of international students need to be taken, necessary information is being collected for this initiative.
- ☐ Limited land for future expansion of the campus

OPPORTUNITIES:

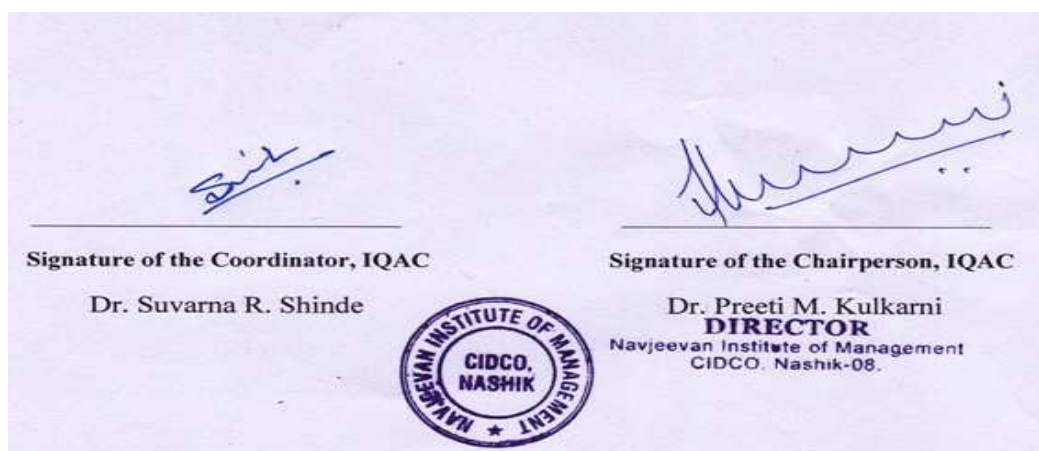
- ☐ Strategic alliances and partnerships with Top Indian and International MBA Colleges.
- ☐ Possibility of revenue generation by consultation, MDPs and research work from the industry.
- ☐ Making eBooks, Educational Audio books & Videos available to All the students.

THREATS / Challenges:

- ☐ No flexibility in content designing as university curriculum is followed.
- ☐ Time constraint for imparting additional skills.
- ☐ Competition faced by other education institutions.

8. Plans of institution for next year

- To arrange more Innovative Programs for Students for their holistic development.
- To ensure Gender Parity in admission.



ANNEXURE

I) Analysis of Feedback: Type: Manual from Alumni

- NIM arranges regular Alumni meets for Alumni to stay in touch with the Institute.
- NIM Personnel contacts Alumni often to offer whatever help is required to succeed in their career.
- Regular calls are made or emails are sent to keep the Alumni details updated in NIM Database.
- NIM involves Alumni in all IQAC meetings to improve the overall quality of teaching offered for the holistic development of all the students.

II) Academic Calendar for the Year:

Academic calendar year 13-14

Sr. No	Particulars
1	Curricular activities
2	Co curricular activities
3	Extracurricular activities
4	Supportive activities
5	Administrative activates

Curricular activities		
Sr. No	Particulars	Date & Notes
1	Starting of the sessions - first semester and third semester	15/7/2013
2	Workshop on research project report(sem-III)	25/7/2013
3	Article review writing (sem-III)	7/8/2013
4	Orientation program (sem –I)	22/8/2013
5	Tutorials / class tests	As per faculty's schedule
6	Internal exams	Oct./Nov. 2013, as per Uni. Schedule of External Exam.
7	Project Viva internal (sem-III)	Oct./Nov. 2013, as per Uni. Schedule of External Exam.
8	Online exam (sem-I)	
9	External exam	Nov'-Dec2013' as per university schedule
10	End of first half of academic year	25/12/2013
11	Starting of the sessions – second semester and forth semester	2/1/2014
12	Internal exams	Mar./Apr. 2014 as per Uni. Shedule of External Exam.
13	Online exam (sem-I)	Apr'-May 2014 as per university schedule
14	External exam	Apr'-May 2014 as per university schedule
15	End of second half of academic year	As per university schedule

Co curricular activities		
Sr. No	Particulars	Dates
1	Extempore	30/7/2013, 17/1/2014
2	Report writing	29/8/2014, 5/2/2014
3	Poster competition	20/9/2014, 17/2/2014
4	Management games	26/9/2014, 20/2/2014
5	Group discussion	3/10/2014, 7/3/2014
6	Debate	8/10/2014, 19/3/2014
7	Power point presentation	10/10/2013, 10/3/2014
8	Alumni meet	22/2/2014

Extracurricular activities		
Sr. No	Particulars	Date & Notes
1	Founder's day celebration	29/7/2013
2	Industrial visit	In the month of Sept. 2013
3	Participation in various inter college competition	Jan' - Feb' 2014
4	In house cultural activities Ganpati festival, Navratri celebration	9/9/2013, 12/10/2013
5	In house sport & cultural activities	27/1/2014 – 31/1/2014

Supportive activities		
Sr. No	Particulars	Date & Notes
1	Six sigma green belt	14/9/2013,15/9/2013,21/9/2013,22/9/2013 In collaboration with MACCIA,Nashik.
2	CSR	12/2/2014,Vanvasi Ashram, Nashik.
3	Assistance in NIMA & AIMA	24/1/2014
4	Campus to corporate online exam	In the month of October 2013
5	Guest Lecture	Every Saturday(as per the availability of expert speaker)

ADMINISTRATIVE ACTIVITIES – FACULTY'S & STAFF		
Sr. No	Particulars	Date & Notes
1	Lecture plan	Sem I & III - 17/7/2013
		Sem II & IV – 6/1/2014
2	Tutorial and class tests schedule and evaluation	As per faculty schedule
3	SPAD forms	11/3/2014
4	Student evaluation report (individual student)	22/3/2014
5	Pune university compliance and reports	As per University schedule

III) Best Practices of the institution:

BEST PRACTICE: 1

1. Title of Practice: Value Added Courses for students & Faculty members.
2. Objective of Practice: To make Faculty & students aware and expert in the latest Developments / Processes / Technologies offered in India & in different parts of the World
3. The Context: Students along with Faculty members need to in continuously updated about the latest trends regarding Technology and Processes.
4. The Practice: Six Sigma Greenbelt Certification & Value Added Guest Lectures on latest Developments / Processes / Technologies.
5. Evidence of Success: Overall improvement in thinking & analyzing ability of the students & faculty members.

BEST PRACTICE: 2

1. Title of Practice: CSR Activities with students & Faculty members.
2. Objective of Practice: To create Social Awareness among Faculty & students.
3. The Context: Institute believes that all the people associated with us should be socially aware and connected with each other to bring out the best in ourselves.
4. The Practice: Visit to Charitable Old Age Home.
5. Evidence of Success: Faculty & students managed the visit and raised a fund to donate to Old Age Home.